

Privacy Policy

A new EU regulation [General Data Protection Regulation – GDPR] relating to data privacy will come into force on the 25th May 2018.

A copy of our Data Protection Policy is being featured for your perusal:

Environment & Resources Authority Data Protection Policy

The General Data Protection Regulation (EU) 2016/679 (GDPR) and the Data Protection Act (Cap 440) regulate the processing of personal data whether held electronically or in manual form. The Environment & Resources Authority is set to fully comply with the Data Protection Principles as set out in such data protection legislation and as such is committed to protect the privacy and security of one's personal information.

Purposes for collecting data

The Environment & Resources Authority collects and processes information in order to carry out its obligations in accordance with present legislation. However, all data is collected and processed strictly in accordance with Data Protection Legislation, the Environment Protection Act [Chapter 549 of the Laws of Malta and its Subsidiary Legislations] by means of which the Environment & Resources Authority [ERA] was established, and also in accordance with other Laws of Malta and approved policies which are necessary for the Authority to carry out its proper functions and/or obligations.

In all cases the Environment & Resources Authority is committed to adhere to principles as laid down in the GDPR, which means that personal data is: (a) processed lawfully, fairly and transparently; (b) collected for specified, explicit and legitimate purposes; (c) adequate, relevant and limited to what is necessary in relation to the purpose for which it is processed; (d) accurate and where necessary kept up to date; (e) not be kept for longer than is necessary for that purpose; (f) processed in a manner that ensures appropriate security.

Recipients of data

Personal Information is accessed by the employees who are assigned to carry out the functions of the Environment & Resources Authority. Personal Data will be disclosed to authorised employees carrying out the functions of the Environment & Resources Authority. Any disclosure made to third parties will be in accordance and as authorised by law.

Your rights

You are entitled to know, free of charge, what type of information the Environment & Resources Authority holds and processes about you and why, who has access to it, how it is held and kept up to date, for how long it is kept, and what the Unit is doing to comply with data protection legislation.

The GDPR establishes a formal procedure for dealing with data subject access requests. All data subjects have the right to access any personal information kept about them by the Environment & Resources Authority, either electronically or in manual files. Requests for access to personal information by data subjects are to be made in writing and sent to the CEO of the Environment & Resources Authority. Your identification details such as ID number, name and surname have to be submitted with the request for access. In case we encounter identification difficulties, you may be required to present an identification document.

The Environment & Resources Authority aims to comply as quickly as possible with requests for access to personal information and will ensure that it is provided within a reasonable timeframe and in any case not later than one month from receipt of request, unless there is good reason for delay. When a request for access cannot be met within a reasonable time, the reason will be explained in writing to the data subject making the request. Should there be any data breaches, the data subject will be informed accordingly.

All data subjects have the right to request that their information is amended, erased or not used in the event the data results to be incorrect.

In case you are not satisfied with the outcome of your access request, you may refer a complaint to the Information and Data Protection Commissioner, whose contact details are provided below.

CEO

The Environment & Resources Authority's CEO may be contacted at:
Hexagon House
Spencer Hill
Marsa MRS 1441
Malta

Telephone: 22923500

Email: dataprotectionofficer.era@era.org.mt

The Information and Data Protection Commissioner

The Information and Data Protection Commissioner may be contacted at:
Level 2, Airways House,
High Street,
Sliema SLM 1549

Telephone: 23287100

Email: idpc.info@gov.mt

Should you require more information on the GDPR, we recommend that you refer to:
<https://idpc.org.mt/en/Pages/Home.aspx>