Environmental Permit

Environment Protection Act (CAP. 549)

Permit number
EP 00264/24

The Environment and Resources Authority (hereinafter the Authority; the Competent Authority or ERA) in exercise of its powers under the Environment Protection Act (CAP. 549), hereby authorises:

Ecology Logistics Malta Ltd

(hereinafter "the Permit Holder"),
(Company registration number: **C81367**)

Of / Whose Registered Office (or principal place of business) is at:

Ecology Logistics Malta Ltd.
CMS House Third Floor,
St. Peter's Street,
San Gwann
SGN 2310

To accept and store edible oil at:

Ecology Logistics Malta Ltd.
Camenzuli Buildings 5/6
Off/ Racecourse Street
Marsa

This permit is valid for **four (4) years** from the date below.

Signed	Date
[redacted] Perit Vincent Cassar Chairperson	Permit Granted : 25.11.2025

Authorised to sign on behalf of the Competent Authority

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Conditions

1 General

The Permitted Installation shall, subject to the conditions of this Permit, be managed, controlled and operated as described in the Application, or as otherwise previously agreed in writing by the Authority.

1.1 Permitted Operations

1.1.1 The Permit Holder is authorised to carry out the operations and the associated operations specified in Table 1.1.1.

Table 1.1.1

Operation	Description of specified operation	Limits of specified operation
Category 1.10 of SL 549.172 Non-hazardous waste collection, treatment, disposal, temporary storage and, or preparation for reuse (including packaging, sorting and, or processing of waste prior to reuse or recovery), except waste generated on the same site.	*Acceptance and temporary storage of non-hazardous waste:* Receipt and storage of non-hazardous waste edible oil in designated areas.	From receipt of waste, to dispatch of labelled and packaged waste edible oil to authorized facilities locally or abroad.

1.2 Site

1.2.1 The operations authorised under condition 1.1.1 shall not extend beyond the Site, as shown on the Site Map in Schedule 2 to this Permit.

1.2.2 Storage of all wastes may only take place as indicated in the site layout plans in Schedule 2, and is to be strictly placed in the indicated bunding. All wastes are only to be stored with no additional operations; including waste treatment or processing of edible oil.

2. Operating Conditions

2.1 Emissions to Air

2.1.1 No emissions to air shall take place from the Permitted Installation, other than natural ventilation through existing windows and any mechanical ventilation through extractors.

2.1.2 Should the Permit Holder intend to install equipment which could lead to emissions to air (e.g. a boiler, etc.), a modification of this Permit must be secured prior to installation and operation of this equipment.

2.1.3 In the event of malfunction or breakdown leading to abnormal emissions from equipment, the Permit Holder must:

a. Investigate immediately and undertake corrective action,
b. Adjust the process or actively to minimise those emissions, and
c. Record the events and actions taken.
d. In the event of non-compliance causing immediate danger to the environment, operation of the operation must be suspended and the Competent Authority informed within 24 hours.

2.1.4 Further to Condition 2.1.3, the Permit Holder shall provide ERA with details of the specific cause of the malfunction and the remedial steps taken or to be taken to address the malfunction.

2.2 Effluent Discharges and Emissions to Land

2.2.1 No discharges and/or emissions of pollutants to surface water, groundwater and/or land shall take place from the Permitted Installation.

2.2.2 Foul sewer drains must be strictly segregated from storm water drains.

2.2.3 Process effluents shall not be diluted prior off-site transfer.

3. Site Infrastructure and Operations

3.1 Site Infrastructure

3.1.1 During non-operating hours the site shall be firmly closed and totally inaccessible to third parties, both by vehicle and on foot. The site must be well secured at all times.

3.1.1 The designated and labelled quarantine area shall be kept within the site boundary to temporarily hold unpermitted waste that may inadvertently enter the site. A non-leaking skip or similar contained structure shall be utilised for the temporary storage of unpermitted waste. The quantity of waste in the quarantine area shall not exceed the capacity of said area at any given time.

3.1.2 The Permit Holder is to ensure that the waste is organised into the designated areas, labelled and with visible physical delineation of these areas in place.

3.1.3 No waste shall be deposited, stored or otherwise handled in any area of the site that is not impermeable, and where thorough clean up and site reinstatement can be readily undertaken.

3.1.4 The Permit Holder shall also ensure and take all precautions in their competence to avoid any leakages or spills from liquid material that can cause environmental harm. Waste liquids tanks and drums found to be leaking or damaged shall either

immediately transferred to a larger over-container or have their contents immediately transferred to an alternative tank/drum.

3.1.5 In the event of spillages or incidents, which could have led to contamination of land, the Permit Holder shall notify the Authority within 24 hours, forward a decontamination plan for the Authority's approval and execute it within an agreed time frame.

3.1.6 All liquid waste shall be provided with an adequately designed bund system with an impermeable base and walls, as per relevant standards, and meeting the following requirements:

a) Capacity of at least 110% of the largest tank or 25% of the total tank volume, whichever is greater.
b) All filling and off-take points within the bund.
c) Certification of integrity by a warranted engineer every four (4) years thereafter upon renewal.

3.1.7 The Permit Holder shall ensure that all secondary containment are of sufficient strength and structural integrity. All process and storage tanks shall be rendered impervious to the substance stored in them.

3.1.8 Bulk storage tanks for the waste edible oil and associated bunding shall be inspected at least once a month. Such records shall be kept and made available to the authority upon request.

3.2 Permitted Operations on Site

3.2.1 Only waste streams as set out in the European Waste Catalogue (EWC) codes in Schedule 1 can be accepted and stored on site. Any processing of these wastes is strictly prohibited other than the temporary storage as per listed EWC codes prior to dispatch to authorised facilities locally or abroad.

3.2.2 The total amount of waste edible oil that can be stored at any given time cannot exceed the capacity of the permitted facility (30,000 litres) as indicated by the Permit Holder as specified in the applicant's declaration during the Environmental Permit Application process. Furthermore, the collected waste edible oil can only be stored within the bund as specified in Figure 2.2 within Schedule 2.

3.2.3 Further to Condition 2.2.2, IBCs shall not be stacked on each-other within the bunded areas.

3.2.4 All wastes leaving the site after storage must only be sent to facilities licensed to accept the individual waste stream, either locally or abroad.

3.2.5 No storage of waste, equipment or materials is permitted on property outside the site premises as indicated in Figure 2.1 in Schedule 2.

3.3 Equipment on Site

3.3.1 The weighing equipment shall be maintained, calibrated and certified by an independent warranted engineer or by the equipment's manufacturing company. This certificate is to be submitted to the Authority on an annual basis as part of Schedule 3.

3.3.2 The Permit Holder shall maintain records of the weight of each waste consignment received and/or removed from the site, and such data is to be collected using properly calibrated equipment.

3.4 General Waste Acceptance, Storage, and Handling

3.4.1 The Permit Holder shall apply the precautionary principle to safeguard the environment whilst carrying out the permitted operations and shall immediately refuse the entry of waste that is suspected to be in breach of the conditions of this permit.

3.4.2 The Permit Holder shall ensure that all waste management operations authorised in accordance with this Permit are carried out in an orderly manner and in such a way as not to cause adverse impact on the environment.

3.4.3 All wastes shall be stored within a designated and controlled storage area prior to removal from site to an authorised facility either locally or abroad. Any unpermitted wastes that may inadvertently enter the site must be stored in the quarantine area prior to removal from site.

3.4.4 All wastes leaving the site after storage and must only be sent to permitted facilities authorised to accept the individual waste stream, either locally or abroad. In this regard, in the case of local facilities, the Permit Holder shall only make use of disposal/recovery sites that are duly permitted by the Competent Authority, as set in the Subsidiary Legislation 549.63 – the Waste Regulations or by authorised waste management facilities abroad.

3.4.5 No storage of waste destined for disposal is permitted for a period exceeding twelve (12) months. No storage of waste destined for recovery or treatment is permitted for a period exceeding three (3) years.

3.4.6 The Permit Holder is to prevent litter or other wastes escaping from the site boundaries particularly during loading/unloading. Any such escape of waste shall be collected immediately upon detection.

3.4.7 The Permit Holder shall make use of the services of a registered waste carrier for the transport of waste from the site in accordance with activity 38 of Schedule 1 of the Subsidiary Legislation 549.45, the Waste Management (Activity Registration) Regulations. Where the company removes wastes using its own transport, the vehicle(s) must also be registered as a waste carrier in accordance with S.L. 549.45 or any statutory provisions or regulations amending or replacing them.

3.4.8 Should the Permit Holder require the services of a waste broker, it shall be ensured that any such broker is a duly registered waste broker in accordance with S.L. 549.45.

3.4.9 Transboundary movement of waste shall be carried out in accordance with the following regulations, as amended from time to time:

a) Regulation (EC) N° 1013/2006 of the European Parliament and of the Council of 14 June 2006 on shipments of waste as implemented through S.L. 549.65;

b) Regulation (EU) 2024/1157 of the European Parliament and of the Council of 11 April 2024 on shipments of waste, amending Regulations (EU) No 1257/2013 and (EU) 2020/1056 and repealing Regulation (EC) No 1013/2006;

c) Any other applicable legislation.

3.4.10 The Permit Holder shall ensure to provide:

a) A receipt at the point of acceptance indicating the facility name, permit number, date, time and weight of the consignment, and should also bear a unique sequential number.

b) A declaration for all the consignments of waste accepted and removed on Site shall also be issued indicating the facility name, permit number, type, weight and final destination of the waste removed, also bearing a unique sequential number.

In cases of non-waste carriers or domestic sources, a receipt would suffice.

3.4.11 Disposal and/or recovery certificates and any documentation related to transfer of waste to and from the site and/or related to its end disposal and/or recovery shall be kept on record and made available for inspection for a period of at least 5 years from date of their issue. Copies of such certificates shall be submitted on an annual basis as part of the AER.

3.4.12 The Permit Holder shall maintain records of the weight of each waste consignment received and/or removed from the site, and such data shall be collected using properly calibrated equipment.

3.4.13 The loading and unloading of waste edible oil into the bunds on site shall be supervised at all times.

3.4.14 The Permit Holder shall ensure that no chemicals or waste escape to the environment especially when transporting such materials offsite or onsite.

3.4.15 The Permit Holder shall also ensure and take all precautions in his competence to avoid any leakages or spills from liquid material that can cause environmental harm. Waste liquid tanks and drums found to be leaking or damaged shall either be immediately transferred to a larger over-container or shall have their contents immediately transferred to an alternative tank/drum.

4. Site Management

4.1 Staff obligations and Responsibilities

4.1.1 All employees authorised by the Permit Holder to undertake waste management operations on their behalf, shall be fully conversant with the obligations of this permit and shall be individually aware of their responsibilities and liabilities in observing the conditions of this permit. They shall be provided with adequate professional technical development and training and written operating instructions to enable them to effectively carry out duties.

4.1.2 One member of the staff shall be nominated as the Technically Competent Person (TCP) of the site, whereby this person is to physically represent the Permit Holder during the times when the Permit Holder will not be available.

4.1.3 Where the Permit Holder is also the designated TCP for the facility, a delegate TCP should also be appointed to represent the Permit Holder/TCP during the times when the Permit Holder/TCP will not be available.

4.1.4 The TCP is responsible for the implementation of all the obligations stipulated in this permit, must supervise the rest of the staff on site and is completely responsible to ascertain that all permit conditions are being adhered to.

4.1.5 In the event of leave of absence taken by the TCP and delegate conjointly for a period exceeding 10 days or change in the TCP, the Permit Holder is obliged to find a replacement for that member of staff without delay and the Authority informed accordingly.

4.1.6 All the staff on site shall be fully aware of the procedures to be taken to contain any environmental hazard which may arise related to the operations being carried out on site.

4.2 Accident Prevention and Control

4.2.1 The Emergency Response Plan (including a fire plan) shall be maintained and adhered to. The ERP shall contain details of the location, nature and quantity of chemicals, oils and fuels stored, any special hazards, a drawing showing location of drains and the emergency phone numbers of the Permit Holder and relevant authorities. It shall also include actions to be taken in the case of incidents which could affect the environment, such as fires and chemical/fuel spills. The emergency plan shall indicate that accidental releases of chemicals and fires caused by chemicals are to be managed as specified in the respective Safety Data Sheets (SDS).

4.2.2 In the case of an accident (including fires, chemical spills, etc.), the Permit Holder shall follow the Emergency Response Plan referred to in Condition 4.6.1 and shall notify the Authority within immediately.

4.2.3 In the event of accidents that may lead to contamination of the surrounding environment, the Permit Holder shall notify the Authority within 24 hours and take immediate action as may be directed by the Authority. The Authority reserves the

right to request any studies, measures, or actions it deems necessary, including but not limited to investigations, risk assessments, remedial works, and preventive measures to ensure the protection of the environment.

4.2.4 Spillages of fuels, chemicals or other hazardous material shall receive immediate attention to prevent escape to drain, surface water or land. Spilled material shall be disposed of in an appropriate manner. Kits for the collection of liquid and powder spills shall be available on site at strategic locations.

4.2.5 Small leaks or spills shall be cleared up immediately by the application of absorbent materials. All used absorbent materials shall be disposed of as hazardous waste at facilities permitted to accept such waste.

4.2.6 The Permit Holder shall have in storage an adequate supply of suitable absorbent material to absorb any spillage.

4.2.7 Spill kits and spill response equipment shall be made available at all times and be readily available for use.

4.2.8 During delivery of waste edible oil the operator is to make use of a flexible pipe for delivery, during which the operator shall ensure that the following conditions are observed:

a. The delivery end of the pipe is fitted with a pump or valve that closes automatically when not in use.

b. The valve or pump must be lockable and must be kept so when not in use.

c. The end of the pipe that leaves the bowser must be fitted with a lockable valve that must be shut when it is not in use.

4.2.9 Operations related to the delivery of waste edible oil by bowser shall be supervised at all times by personnel. Subcontractors who enter the site shall also be made aware of any obligations arising from the Permit which affect their duties.

4.2.10 In the event of any incident of environmental significance, the Permit Holder shall also take immediate action as may be directed by the Authority. The Authority may request any studies, measures, or actions it deems necessary, including but not limited to investigations, risk assessments, remedial works, and preventive measures to ensure the protection of the environment.

4.3 Site Records

4.3.1 A site daily operations log shall be made in a legible manner and kept on site and be made available for inspection by the Authority at any reasonable time. The following information shall be recorded on a daily basis and retained for five (5) years:

a) Total amount of waste in tonnes accepted on site;
b) Total amount of waste in tonnes removed from site for disposal or further treatment;
c) Total amount of waste in tonnes refused entry on site;

d) Total amount in tonnes of unaccepted material sent to the quarantine area and by which registered waste carrier it was transported;
e) Any incidents that took place on site such as mechanical faults in the machinery or equipment used on site, any spills, fires, etc and the remedial action taken;
f) Any other incidents that the Permit Holder deems important to record in the Site daily operations log; and
g) Any complaints related to the operations at the site.

Each record shall be compiled within 24 hrs of the relevant event. The records kept in the site operations log shall be made available for inspection to the Authority upon requests.

4.3.2 The Permit Holder may wish to establish an Environmental Management System (EMS) to facilitate compliance with permit conditions and to assist in formalising procedures required by this permit. An EMS can take the form of a standardised system (e.g. EN ISO 14001:2015 or EMAS) or a non-standardised ("customised") system, provided that is properly designed and implemented. Guidance for a non-standardised ("customised") system is included in Schedule 4 of this permit.

4.3.3 The Permit Holder shall maintain a record of the skills and training requirements for all staff whose tasks in relation to the Permitted Installation may have an impact on the environment and shall keep records of all relevant training.

4.4 Reporting and Notifications

4.4.1 The Permit Holder shall submit to the Authority Waste Records and the Annual Environmental Report (AER) and of the previous year by not later than the 31st of March of each year, providing the information listed in the ERA website and in the format specified therein https://era.org.mt/era-topic-categories/reporting-obligations/. It shall also be ensured that all reporting, certification and documentation as per Schedule 3 are submitted in accordance with their relevant timeframes to the Authority addressed to the Compliance and Enforcement Unit, Environment and Resources Authority.

4.4.2 All reports and written and/or verbal notifications required by this Permit shall be made and sent to the Authority addressed to the Compliance and Enforcement Unit, Environment and Resources Authority.

4.4.3 The Permit Holder shall provide a reply to any clarifications which the Authority may have about any documentation or submissions made within the timeframe stipulated by the Authority.

4.4.4 In the event where operations cease temporarily (two (2) weeks or more), the TCP or Permit Holder are obliged to notify the Authority within two (2) days and are also to inform the Authority with regards to when the works are intended to resume.

4.5 Operational Changes

4.5.1 The Permit Holder may apply for a modification in permit and shall seek the Authority's written agreement prior to any operational changes, by sending to the Authority:

a. Written notice of the details of the proposed change, including an assessment of its possible effects (including changes in emissions and waste production) on risks to the environment from the Permitted installation;
b. Any relevant supporting information (e.g. chemical/fuel consumption, technical details, changes in the type/use of substances/mixtures, etc.);
c. Any relevant supporting assessments and drawings, and;
d. The proposed implementation date.

Any such change shall only be implemented following the issue of a modification of the permit by the Authority.

4.5.2 The Permit Holder shall notify the Authority, without undue delay, of any unplanned changes.

4.6 Closure and Decommissioning

4.6.1 The Permit Holder shall notify the Authority prior to ceasing operations permanently in part or full, whereby an application for cessation of operations shall be made to the Authority and shall include a decommissioning plan.

4.6.2 In the event of cessation of operations on the site, the Permit Holder shall remain responsible for all wastes and hazardous materials on site, which shall be removed from the site in accordance to good environmental practice and in such a manner that minimises environmental risks.

4.6.3 The Decommissioning Plan shall be implemented once approved by the Authority and within 12 months of final cessation of operations or as agreed with the Authority in writing.

4.6.4 All obligations of this permit shall subsist until such time that the Authority notifies the Permit Holder in writing that all obligations and conditions of the permit have been fulfilled without prejudice to any liabilities and third-party rights.

4.6.5 When deemed necessary, the Authority may require the Permit Holder to take such additional measures as it considers necessary with respect to after care obligations in relation, but not limited to the remedial action, rehabilitation, and monitoring of the waste management or waste production site.

4.6.6 In the event of cessation of operations of any plant and equipment specified in this permit and/or which is integral to the carrying out of the permitted operations, the Permit Holder shall notify the Authority about the type of equipment, its intended fate and details of the transferee.

Unless the plant/equipment shall be transferred off-site in its current state, the Permit Holder shall submit a plan to the Compliance and Enforcement Unit which shall include the following details:

a) The appointed contractor or other competent person who shall carry out any works (e.g. cleaning, dismantling etc.).

b) A complete inventory of all the materials that shall be dismantled/removed, including waste streams classified according to their respective EWC code as per S.L. 549.63 and details on the manner in which waste will be managed. Waste resulting from depollution shall also be included.

c) The proposed cleaning, dismantling and transport procedures.

d) Precautions and mitigation measures during such works to prevent spillages and other potential emissions to the environment.

e) Timeframes associated with the implementation of this plan.

For any plant/equipment and/or parts thereof, which shall not be considered as waste in accordance with S.L. 549.63, The Waste Regulations, a certificate of good working order from an independent warranted engineer shall be submitted to the Compliance and Enforcement Unit following any works that may be necessary at the permitted installation.

5. General Conditions

5.1 This Permit is granted saving third party rights and without prejudice to any other legislation or regulations or authorisations required from any other competent authorities or site owners.

5.2 In these conditions and their interpretation, all terms shall have the same meaning as that assigned to them in CAP549 Environment Protection Act and its subsidiary legislation.

5.3 The Permit Holder has the sole responsibility to ascertain compliance with legal obligations, Permit conditions and to undertake operations on and off site in line with good environmental practices at all times.

5.4 The Permit Holder shall maintain a register of third-party complaints. The register shall record the details of complainant(s) if available, the date, source and nature of the complaint and the corrective action undertaken, where such action proves necessary.

5.5 The Permitted Installation shall be managed, controlled, supervised and operated by staff who are aware of the importance of environmental protection and suitably trained on the requirements of this Permit, in particular on those Permit conditions relevant to their duties. All staff shall be provided with adequate training and written operating instructions to enable them to effectively carry out their duties. Such training shall be recorded and maintained. Subcontractors who enter the site

shall also be made aware of any obligations arising from the permit which might affect their duties.

5.6 Upon the joint application of a Permit Holder and a proposed transferee, the Permit Holder may request to transfer an environment permit. The Permit shall not be transferred from the Permit Holder without prior approval from the Authority. Upon the Authority's decision to transfer the Permit to the transferee, all rights, obligations, liabilities shall subsist onto the transferee.

5.7 The Authority may carry out regular pre-set or unannounced compliance or monitoring checks that vary in frequency according to the site's compliance with the Permit conditions and safeguarding of natural assets. Any checks or audits carried out by the Authority may be made at the Permit Holder's financial expense at the rate and arrangement communicated by ERA.

5.8 The Authority's representatives may inspect and photograph any part of the site and ask for any closed or locked areas to be opened and may demand to be provided with any proof, documentation, plans, receipts or any other records.

5.9 The Authority may add, amend, delete or substitute any of the conditions of this Permit after notifying the Permit Holder of its intention and after describing the changes to the Permit Holder. This is without prejudice to any prevailing circumstances that would preclude the Authority from following such a procedure.

5.10 The Permit is valid for a period of **four (4) years** from the date of the granting. The Permit Holder may apply for a renewal to this Permit expressing his/her intention at least **six (6) months** prior to the expiry of this permit. The Permit will be considered renewed once the official renewed Permit is issued by the Authority.

5.11 In accordance with the provisions of Subsidiary Legislation 549.63, this permit is granted against a bank guarantee of **€6,000** which shall be renewed annually. This guarantee will have to be maintained throughout the validity of the permit. Following renewal and/or variations/modifications to this permit, the Authority may require amendments to the Bank Guarantee.

5.12 The Authority may withdraw funds from the bank guarantee for any breach of permit conditions, instructions, or legal obligations under the Act or its subsidiary legislation. This does not preclude further enforcement action by ERA. If funds are withdrawn, the Permit Holder shall replenish the guarantee within two (2) months. Release of the Bank Guarantee is subject to the Authority's confirmation of full compliance.

5.13 In cases where the bank guarantee does not cover the expenses incurred by the Authority to take any remedial action on the Permit Holder's behalf, the Permit Holder is to financially reimburse the Authority for all the expenses incurred.

5.14 A copy of this Permit shall be available at all times at the permitted facility, including any Variation/Modification Notices or amendments to it.

5.15 The Authority may suspend or revoke this environmental Permit in line with the provisions of CAP549.

5.16 The Authority may request monitoring, installation of additional abatement equipment and/or review of operational practices and commission any audits/reports as deemed necessary to address any circumstances that may affect the quality of the surrounding environment, at the expense of the Permit Holder.

5.17 Without prejudice to condition 5.16, the Authority may take any action deemed necessary including but not limited to the suspension of any operation until investigations are concluded.

5.18 All persons have a duty of care to protect the environment. The Permit Holder shall become familiar with his legal obligations and good environmental practice.

5.19 The Permit Holder shall undertake all necessary measures and precautions to prevent spillage of raw materials, intermediates, products, waste and any other materials.

5.20 The Authority may stop any consignment/s of waste in transit to/from the site should the Authority require any checks and/or investigations on such a consignment/s.

Schedule 1

List of Permitted Waste on Site

20 01 25	Edible Oil and Fat

Schedule 2

Site Map

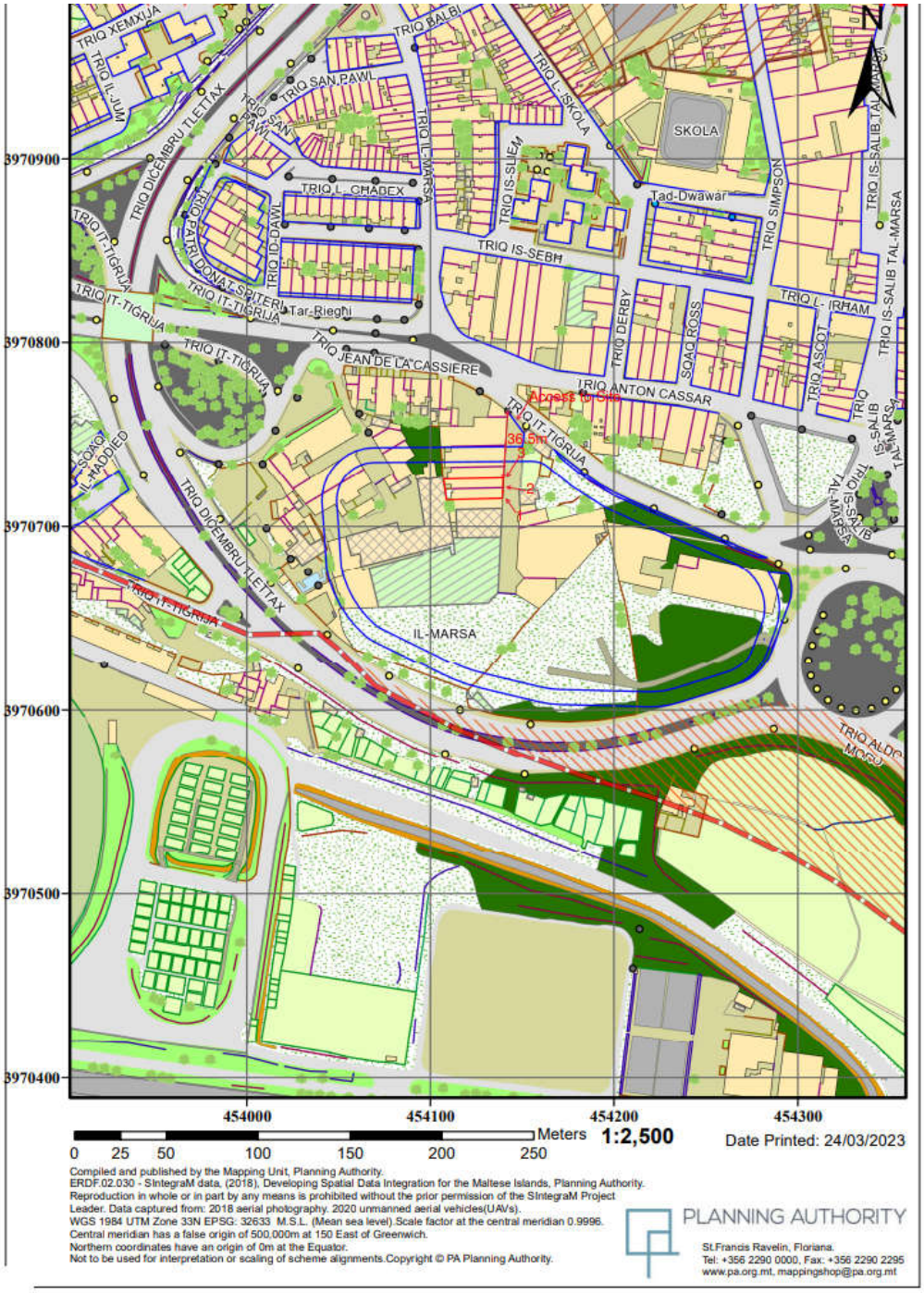

Fig. 2.1: Site of permitted installation, showing extent of area in red for the carrying out of the operations specified in condition 1.1.1. The extent of the site boundary is indicative and should not be used for interpretation purposes.

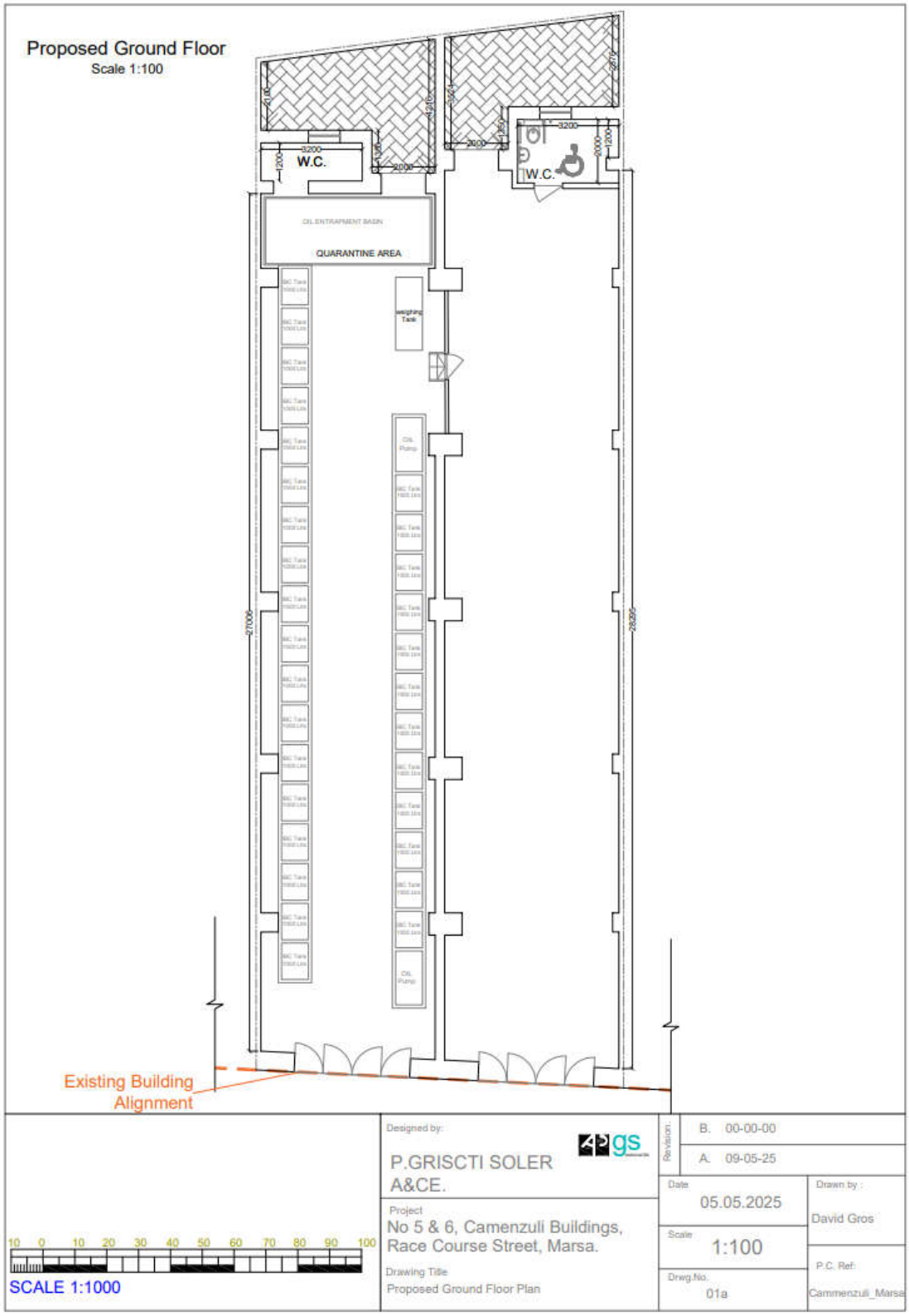

Fig 2.2: Site Layout plan showing the incoming waste where the edible oil is to be stored for the carrying out of the operations specified in condition 1.1.1. The extent of the site boundary is indicative and should not be used for interpretation purposes

Schedule 3

Annual Environment Report and Submissions

Important note By this submission, you confirm that you give your explicit consent for the entire contents of this Annual Environment Report to be made available on the Authority's public website.

S3.1 Introduction

Environmental Permit Number	
Reporting Year (Calendar Year: 1 January to 31 December)	
Name and locality of Site	
Brief description of operations at the site	

S3.2 Waste Records

As per condition 4.4.1 the Permit Holder shall submit to the Authority information on waste records of the previous year by not later than end of March of each year, providing the information listed in the ERA website and in the format specified therein (https://era.org.mt/era-topic-categories/reporting-obligations).

S3.3 Incidents and Complaints

S3.3.1 Non-Compliance Incidents during Reporting Year

Date of incident	Brief description of Incident	Cause	Corrective action

Total number of non-compliance incidents for the previous reporting period:[1]	
Total number of non-compliance incidents for the current reporting period:	

S3.3.2 Complaints made by the public or through Authority

Date of complaint	Description of complaint	Actions taken

Total number of complaints for previous reporting year: [i]	
Total number of complaints for current reporting period:	

[1] "Previous year" data is not required in the first reporting year (2020).

S3.4 Submission of Certifications

Certification of bunds every four years and monthly inspections of the bunds as per conditions 3.1.6 and 3.1.8 respectively.	☐
Submission of waste records every year as per condition 3.4.11.	☐
Submission of weighing equipment calibration certificate every year thereafter as per condition 3.3.1.	☐
Submission of AER every year as per Condition 4.4.1.	☐

Permit Holder's declaration

I declare that, to the best of my knowledge, all the above information is correct and substantiated.

……..	……..	…….……
Name	**ID Card Number**	**on behalf of / in my own name**
(in block letters)		*(in block letters)*

…….	……..
Signature	**Date**

Schedule 4

Minimum requirements for an Environment Management System (EMS)

An EMS may include, as a minimum, the following elements:

1. Management and Reporting Structure

This should in particular include the name of the person who will be responsible for managing environmental aspects of the installation. Relevant qualifications and experience should be listed, together with contact details (including a mobile number for emergency purposes).

2. Environmental Objectives and Targets

The section should include a review of all operations and processes, a commitment by the Permit Holder to continuous improvement, and identification of priority areas where improvement to the operations is necessary and practicable, such as:

a. recycling of materials;
b. minimisation of waste;
c. efficient use of resources (especially water and energy);
d. use of biodegradable chemicals;
e. minimising use of solvents;
f. procedures to minimise noise disturbance to neighbours;

Targets should be set for priority areas identified (e.g. minimising waste generation by __% annually).

3. Environmental Management Programme (EMP)

This should include a time schedule for achieving the Environmental Objectives and Targets prepared under point 2 above. The time schedule should cover a period of 5 years. The EMP should include:

a. designation of responsibility for targets;
b. the means by which they may be achieved;
c. the time within which they may be achieved.

Targets and performance should be reviewed annually as part of the EMS.

4. Documentation

A system of documentation should be established to ensure that records are kept of the priority areas chosen according to point 2. In addition, the Permit Holder should issue a copy of the environmental permit to all relevant personnel whose duties relate to any condition of the permit.

5. Corrective Action

The Permit Holder should establish procedures to ensure that corrective action is taken should the specified requirements of the environmental permit not be fulfilled. The

responsibility and authority for initiating further investigation and corrective action in the event of a non-conformity with the environmental permit should be defined.

6. Awareness and Training

The Permit Holder should establish and maintain procedures for identifying training needs, and for providing appropriate training, for all personnel whose work can have an effect on the environment. Appropriate records of training should be maintained.

7. Maintenance Programme

The Permit Holder should establish and maintain a programme for maintenance of all plant and equipment based on the instructions issued by the manufacturer/supplier or installer of the equipment. Appropriate record keeping and diagnostic testing should support this maintenance programme.

The licensee should clearly allocate responsibility for the planning, management and execution of all aspects of this programme to appropriate personnel.

END OF PERMIT