

Environmental Permit

Environment Protection Act (CAP. 549)

Permit number
EP 00346/25

Approved Documents:
EP 00346/25/DOC30G
EP 00346/25/DOC30H

The Environment and Resources Authority (hereinafter the Authority; the Competent Authority or ERA) in exercise of its powers under the Environment Protection Act (CAP. 549) and applicable subsidiary legislation referred to in this permit, hereby authorises:

WasteServ Malta Ltd (hereinafter “the Permit Holder”),
Company Registration number: **C 30560**

whose Registered Office is at:

ECOHIVE Complex, Tul il-Kosta
NAXXAR
NXR 9030

to undertake waste management operations at:

Mrieħel Civic Amenity Site
Triq l-Imprendituri
Mrieħel, Birkirkara
BKR 3000

The Permit is valid for **ten (10) years** from the *Permit Granted* date below and subject to the conditions overleaf. An application for the renewal of this Permit is to be submitted at least six (6) months prior to the expiry of this Permit.

Signed	Date
Perit Vincent Cassar Chairperson	Permit Granted: 7/03/2026

Authorised to sign on behalf of the Competent Authority

Preamble

The Permitted Installation shall, subject to the conditions in this permit, be managed, controlled and operated as described in the application, or as otherwise previously agreed in writing by the Authority.

Conditions

1. Permitted operations

- 1.1. The Permit Holder is authorised to carry out the operations and the associated operations specified in table 1.1.

Table 1.1: List of permitted operations		
Operation	Description of specified operation	Limits of specified operation
Category 1.7 of S.L. 549.172: Civic Amenity Site	Acceptance, sorting and storage of hazardous waste and non-hazardous waste (including volume reduction of non-hazardous waste) originating from private households according to the waste streams authorised in Schedule 1.	From receipt to storage in designated areas as indicated in EP 00346/25/DOC30G prior to dispatch of wastes separately to authorised facilities locally or abroad.
	Operation of associated equipment:	Operation of equipment for processing of waste accepted on site as per EP 00346/25/DOC30H , for eventual dispatch to authorised waste management facilities locally or abroad
	One (1) compactor	
	One (1) roller compactor	

- 1.2. The operations authorised under condition 1.1 shall not extend beyond the Site, as shown on the Site Map in Schedule 5 to this Permit.
- 1.3. Whenever there is a conflict between the conditions of this Permit and approved documents, the conditions of the Permit shall prevail.

2. Improvement Programme

- 2.1. The Permit Holder shall complete the improvements specified in table 2.1 by the date, and shall send written notification of the date of completion of each requirement to the Authority on ceu.notifications.era@era.org.mt within ten (10) working days of the completion each such requirement.

Table 2.1: Improvement Programme		
Item reference	Requirement	Deadline
8	Submission of certificate of integrity for the underground reservoir in accordance with condition 3.2.2.	
9	Submissions of certificate of integrity of all bunds on site in accordance with condition 3.4.2.	By the end of year 2026
10	Installation of roofing structures and appropriate secondary containment (with certification of integrity as per condition 3.4.2), for paints, oils, car batteries and UPSs.	

3. Operating conditions

3.1. Emissions to Air

- 3.1.1. All emissions to air from the specified waste management operations shall be free from visible concentrations of dust, fibres or particulates that are likely to cause pollution of the environment, harm to human health or serious detriment to the amenity of the locality outside the site, as perceived by an authorised officer or the Authority.
- 3.1.2. All processes which generate significant levels of airborne contaminants (such as dust, toxic gases, odorous chemicals) shall have effective local collection and shall discharge (after treatment where necessary) through a stack or vent located and/or designed in such a way as to avoid local effect.
- 3.1.3. In the event of malfunction or breakdown leading to abnormal emissions from equipment, the Permit Holder must:
 - a. Investigate immediately and undertake corrective action;
 - b. Adjust the process or activity to minimise those emissions;
 - c. Record the events and actions taken; and
 - d. In the event of non-compliance causing immediate danger to the environment, suspend operations and inform the Competent Authority within 24 hours.
- 3.1.4. Further to condition 3.1.3, the Permit Holder shall provide ERA with details of the specific cause of the malfunction and the remedial steps taken or to be taken to address the malfunction.

3.2. Effluent discharges and emissions to land

- 3.2.1. No discharges and/or emissions of pollutants to surface water, groundwater and/or land shall take place from the Permitted Installation.
- 3.2.2. The underground reservoir shall be maintained and certified by a warranted engineer to meet the following requirements:
 - a. The reservoir is constructed in such a manner as not to allow leakages or spillages of waste effluent into the surrounding environment.
 - b. The area surrounding the reservoir is rendered impermeable and the ground laid to fall towards the reservoir.

Such certification shall be submitted to the Authority within three (3) months of the permit's granting and every four (4) years thereafter as part of the AER. Records of regular maintenance and emptying of the reservoir shall be kept for a minimum of five (5) years and be made available to the Authority upon request.

- 3.2.3. Foul sewer drains must be strictly segregated from storm water drains.
- 3.2.4. Process effluents shall not be diluted prior off-site transfer.
- 3.2.5. In the event of contamination of land, the Permit Holder shall notify the Authority within 24 hours, forward a decontamination plan for the Authority's approval and execute it within an agreed timeframe.

3.3. Odour

- 3.3.1. Upon first notification by the Authority in the event of adverse odour impacts from the operations, the Permit Holder shall, within one (1) month of the notification, submit a proposal for the abatement of such impacts for the Authority's approval and implement it in the timeframe prescribed by the Authority.

3.4. Storage and Re-fuelling

- 3.4.1. The Permit Holder shall also ensure and take all precautions in their competence to avoid any leakages or spills from liquid material that can cause environmental harm. Waste liquids tanks and drums found to be leaking or damaged shall either be immediately transferred to a larger over-container or have their contents immediately transferred to an alternative tank/drum.
- 3.4.2. Bulk liquid storage tanks shall be bunded with an impermeable base and walls, meeting the following requirements:
- a. Capacity of at least 110% of the largest tank, or 25% of the total/combined tank volume, whichever is greater.
 - b. All dispensing and fill points located within the bund.
 - c. Certification for integrity by a warranted engineer every four (4) years.
- 3.4.3. In the event of spillages or incidents, which could have led to contamination of land, the Permit Holder shall notify the Authority within 24 hours, forward a decontamination plan for the Authority's approval and execute it within an agreed time frame.
- 3.4.4. Bulk storage tanks for chemicals and fuels and associated bunding shall be inspected at least once a month. Such records shall be kept and made available to the Authority upon request.
- 3.4.5. Drums and containers of solvents, oils, lubricants or any other chemicals shall be stored in designated and secure storage areas. Storage areas shall be designed so that surface and ground water cannot be contaminated by spillages.
- 3.4.6. Chemicals of different properties shall be stored as specified in respective SDS sheets. Such sheets shall be made available and accessible to personnel responsible for the management of the storage areas and for inspection by the Competent Authority. Incompatible chemicals shall not be stored within the same bund.
- 3.4.7. All small storages of oils and lubricants used for everyday site operations shall be equipped with a containment system such as drip trays in order to prevent leakages or spillages.
- 3.4.8. Any refuelling shall be undertaken in areas impermeable to petroleum seepage and with the availability of absorbents in case of spills.
- 3.4.9. If the operator makes use of a flexible pipe to deliver the fuel, the operator shall ensure that the following conditions are observed:
- a. The delivery end of the pipe is fitted with a pump or valve that closes automatically when not in use.
 - b. The valve or pump must be lockable and must be kept so when not in use.
 - c. The end of the pipe that leaves the tanker must be fitted with a lockable valve that must be shut when not in use.

4. Waste

4.1. Permitted operations on site

- 4.1.1. Only waste streams as set out in the European Waste Catalogue (EWC) codes in Schedule 1 may be accepted on site. Storage is to be carried out according to approved document **EP 00346/25/DOC30H**.
- 4.1.2. The total combined amount of wastes bearing hazardous EWC codes stored within the permitted facility shall not exceed 49 tonnes at any given time, as stipulated in approved document **EP 00346/25/DOC30H**.
- 4.1.3. The quantities of waste stored on site at any time shall not exceed the maximum capacities of the designated areas and containers as authorised in approved document **EP 00346/25/DOC30H**. Once the approved capacity of any area or container for a specific waste stream is reached, no further waste of that type shall be accepted until the relevant area or container has been cleared or adequate space is made available.
- 4.1.4. Storage of WEEE, waste batteries and other hazardous material/waste which could be compromised by exposure to the elements shall take place in weatherproof areas with impervious ground that is easily and readily accessible in a manner that enables immediate remedial action or clean-up in case of an incident, as set out in Schedule 8 (1) of Subsidiary Legislation 549.89, the Waste Management (Electrical and Electronic Equipment) Regulations, unless otherwise specifically authorised by the Authority.
- 4.1.5. WEEE shall be stored separately according to the categories stipulated in Schedules 1 and 2 of S.L. 549.89 – Waste Management (Electrical and Electronic Equipment) Regulations.
- 4.1.6. Waste tyres, waste flares and all other flammable waste streams shall be kept separated. The relevant firefighting equipment shall be kept within close proximity to these waste streams and other flammable wastes. Temporary storage may only take place within the area designated for this purpose.
- 4.1.7. Asbestos entering the site shall be placed immediately within its designated storage arrangements. The container for the temporary storage of asbestos must be clearly identifiable with proper signage, and the container shall be kept closed when not in use. Storage periods for asbestos-containing waste shall not exceed twelve (12) months.
- 4.1.8. Used sharps shall be stored in properly labelled and appropriate containers designed for this purpose.

4.2. Equipment

- 4.2.1. The Permit Holder shall maintain records of the weight of each waste consignment received and/or removed from the site, and such data is to be collected using properly calibrated weighing equipment located in an authorised facility.
- 4.2.2. Should weighing equipment be installed on site, it shall be maintained, calibrated and certified by a warranted engineer or by the equipment's manufacturing company once every year. This certificate is to be submitted to the Authority on an annual basis as part of Schedule 3.

- 4.2.3. All plant, equipment and technical means shall be maintained in good operating condition and without causing polluting emissions, leaks and spillages. Maintenance records of the above shall be kept by the Permit Holder and must be made available to the Authority upon request.

4.3. General waste acceptance, storage and handling

- 4.3.1. The Permit Holder shall apply the precautionary principle to safeguard the environment whilst carrying out the permitted operations and shall immediately refuse the entry of waste that is suspected to be in breach of the conditions of this permit.
- 4.3.2. The Permit Holder shall ensure that all waste management operations authorised in accordance with this Permit are carried out in an orderly manner and in such a way as not to cause adverse impact on the environment.
- 4.3.3. All wastes shall be stored within a designated and controlled storage area prior to removal from site to an authorised facility either locally or abroad. Any unpermitted wastes that may inadvertently enter the site must be stored in the quarantine area prior to removal from site.
- 4.3.4. All wastes leaving the site after storage and must only be sent to permitted facilities authorised to accept the individual waste stream, either locally or abroad. In this regard, in the case of local facilities, the Permit Holder shall only make use of disposal/recovery sites that are duly permitted by the Competent Authority, as set in the Subsidiary Legislation 549.63 3 the Waste Regulations or by authorised waste management facilities abroad.
- 4.3.5. An audit trail is to be maintained for the waste received and sent for treatment, recovery or disposal to another facility locally or abroad, which audit trail shall cover all waste from the point of generation or collection to the end recovery facility abroad.
- 4.3.6. No storage of waste destined for disposal is permitted for a period exceeding twelve (12) months. No storage of waste destined for recovery or treatment is permitted for a period exceeding three (3) years. Storage of waste containing mercury bearing EWC code 20 01 21* shall not be kept beyond 12 months.
- 4.3.7. The Permit Holder is to prevent litter or other wastes escaping from the site boundaries particularly during loading/unloading. Any such escape of waste shall be collected immediately upon detection.
- 4.3.8. The Permit Holder shall make use of the services of a registered waste carrier for the transport of waste from the site in accordance with activity 38 of Schedule 1 of the Subsidiary Legislation 549.45, the Waste Management (Activity Registration) Regulations. Where the company removes wastes using its own transport, the vehicle(s) must also be registered as a waste carrier in accordance with S.L. 549.45 or any statutory provisions or regulations amending or replacing them.
- 4.3.9. Should the Permit Holder require the services of a waste broker, it shall be ensured that any such broker is a duly registered waste broker in accordance with S.L. 549.45.
- 4.3.10. Transboundary movement of waste shall be carried out in accordance with the following regulations, as amended from time to time:
- a. Regulation (EC) N° 1013/2006 of the European Parliament and of the Council of 14 June 2006 on shipments of waste as implemented through S.L. 549.65.

- b. Regulation (EU) 2024/1157 of the European Parliament and of the Council of 11 April 2024 on shipments of waste, amending Regulations (EU) No 1257/2013 and (EU) 2020/1056 and repealing Regulation (EC) No 1013/2006.
- c. Any other applicable legislation.

4.3.11. The Permit Holder shall ensure to provide:

- a. A receipt at the point of acceptance indicating the facility name, permit number, date, time and weight of the consignment, and should also bear a unique sequential number.
- b. A declaration for all the consignments of waste accepted and removed on/from the site shall also be issued indicating the facility name, permit number, type, weight and final destination of the waste removed, also bearing a unique sequential number.
- c. In case of packaging waste, as per obligations of S.L. 549.43, the declaration shall also be accompanied with recovery/disposal certificates provided by the Authority, examples of which are annexed in Schedule 2 of this Permit. Copies of this are to be provided to the person/company handing over the waste to be recycled on a quarterly basis (i.e. one certificate covering January to March, April to June, July to September, and October to December respectively). Digital copies shall be submitted on an annual basis as part of the AER. Hard copies of the Recovery/Disposal Certificates are also to be sent to the Authority every quarter accordingly.

In case of non-waste carriers or domestic sources, a receipt would suffice.

- 4.3.12. Disposal and/or recovery certificates and any documentation related to transfer of waste to and from the site and/or related to its end disposal and/or recovery shall be kept on record and made available for inspection for a period of at least 5 years from date of their issue. Copies of such certificates shall be submitted on an annual basis as part of the AER.
- 4.3.13. All hazardous waste transferred to and/or from the site and every individual movement of hazardous waste shall be accompanied by a valid consignment permit and consignment note obtainable from the Authority.
- 4.3.14. Movements of waste outside of the permitted site for the purpose of loading shall not commence prior to the arrival of the truck/container on site.
- 4.3.15. The Authority may stop any consignment/s of waste in transit from the site should the Authority require any checks and/or investigations on such a consignment/s.
- 4.3.16. The Permit Holder shall ensure that no chemicals or waste escape to the environment especially when transporting such materials offsite or onsite.

5. Site infrastructure and operations

- 5.1.1. During non-operating hours the site shall be firmly closed and totally inaccessible to third parties, both by vehicle and on foot. The site must be well secured at all times.
- 5.1.2. A clearly marked quarantine area shall be kept within the site boundary for the temporary storage of unpermitted waste, in a sealed, leak-proof skip or equivalent containment. Stored quantities shall not exceed the areas' designed capacities.
- 5.1.3. The Permit Holder is to ensure that the waste is organised into the designated areas, labelled and with visible physical delineation of these areas in place.

- 5.1.4. No waste shall be deposited, stored, treated or otherwise handled in any area of the site that is not impermeable, and where thorough clean up and site reinstatement cannot be readily undertaken.
- 5.1.5. In the event of spillages or incidents, which could have led to contamination of land, the Permit Holder shall notify the Authority within 24 hours, forward a decontamination plan for the Authority's approval and execute it within an agreed time frame.
- 5.1.6. All liquid waste shall be provided with an adequately designed bund system Which meets the requirements of condition 3.4.2. The Permit Holder shall also ensure and take all precautions to avoid any leakages.
- 5.1.7. The Permit Holder shall ensure that all secondary containment is of sufficient strength and structural integrity. All process and storage tanks shall be rendered impervious to the substance stored in them.

6. Site Management

6.1. Staff obligations and responsibilities

- 6.1.1. All employees authorised by the Permit Holder to undertake waste management activities on their behalf, shall be fully conversant with the obligations of this permit and shall be individually aware of their responsibilities and liabilities in observing the conditions of this permit. They shall be provided with adequate professional technical development and training and written operating instructions to enable them to effectively carry out duties.
- 6.1.2. One member of staff shall be nominated as the Technical Competent Person (TCP) of the site, whereby they are to physically represent the Permit Holder during the times at which the Permit Holder is not available.
- 6.1.3. Where the Permit Holder is also the designated TCP for the facility, a delegate TCP should also be appointed to represent the Permit Holder/TCP during the times at which the Permit Holder/TCP is not available.
- 6.1.4. The TCP is responsible for the implementation of all the obligations stipulated in this permit, must supervise the rest of the staff on site and is completely responsible to ascertain that all permit conditions are being adhered to.
- 6.1.5. In the event of any leave of absence taken by the TCP and delegate conjointly for a period exceeding 10 days, the Permit Holder is obliged to find a replacement for that member of staff without delay and the Authority informed accordingly.
- 6.1.6. All the staff on site shall be fully aware of the procedures to be taken to contain any environmental hazard which may arise related to the operations being carried out on site.

6.2. Accident prevention and control

- 6.2.1. The Emergency Response Plan (including a fire plan) shall be maintained and adhered to. The ERP shall contain details of the location, nature and quantity of chemicals, oils and fuels stored, any special hazards, a drawing showing location of drains and the emergency phone

numbers of the Permit Holder and relevant authorities. It shall also include actions to be taken in the case of incidents which could affect the environment, such as fires and chemical/fuel spills. The emergency plan shall indicate that accidental releases of chemicals and fires caused by chemicals are to be managed as specified in the respective Safety Data Sheets (SDSs).

- 6.2.2. In the case of an accident (including fires, chemical spills, etc.), the Permit Holder shall follow the Emergency Response Plan referred to in condition 6.2.1 and shall notify the Authority immediately.
- 6.2.3. In the event of accidents that may lead to contamination of the surrounding environment, the Permit Holder shall notify the Authority within 24 hours and take immediate action as may be directed by the Authority. The Authority reserves the right to request any studies, measures, or actions it deems necessary, including but not limited to investigations, risk assessments, remedial works, and preventive measures to ensure the protection of the environment.
- 6.2.4. The Permit Holder shall undertake all necessary measures and precautions to prevent spillage of raw materials, intermediates, products, waste and any other materials.
- 6.2.5. Spillages of fuels, chemicals or other hazardous material shall receive immediate attention to prevent escape to drain, surface water or land. Spilled material shall be disposed of in an appropriate manner. Kits for the collection of liquid and powder spills shall be available on site at strategic locations.
- 6.2.6. Small leaks or spills shall be cleared up immediately by the application of absorbent materials. All used absorbent materials shall be disposed of as hazardous waste at facilities permitted to accept such waste. Transfer of this waste shall be carried out as per conditions specified in section 4.3 of this permit.
- 6.2.7. The Permit Holder shall have in storage an adequate supply of suitable absorbent material to absorb any spillage.

6.3. Closure and decommissioning

- 6.3.1. The Permit Holder shall notify the Authority prior to ceasing operations permanently in part or full, whereby an application for cessation of operations shall be made to the Authority and shall include a decommissioning plan.
- 6.3.2. In the event of cessation of operations on the site, the Permit Holder shall remain responsible for all wastes and hazardous materials on site, which shall be removed from the site in accordance with good environmental practice and in such a manner that minimises environmental risks.
- 6.3.3. The Decommissioning Plan shall be implemented once approved by the Authority and within 12 months of final cessation of operations or as agreed with the Authority in writing.
- 6.3.4. All obligations of this permit shall subsist until such time that the Authority notifies the Permit Holder in writing that all obligations and conditions of the permit have been fulfilled without prejudice to any liabilities and third-party rights.
- 6.3.5. When deemed necessary, the Authority may require the Permit Holder to take such additional measures as it considers necessary with respect to after care obligations in relation but not

limited to the remedial action, rehabilitation, and monitoring of the waste management or waste production site.

- 6.3.6. In the event of cessation of operations of any plant and equipment specified in this permit and/or which is integral to the carrying out of the permitted operations, the Permit Holder shall notify the Authority about the type of equipment, its intended fate and details of the transferee.

Unless the plant/equipment shall be transferred off-site in its current state, the Permit Holder shall submit a plan to the Compliance and Enforcement Unit which shall include the following details:

- a. The appointed contractor or other competent person who shall carry out any works (e.g. cleaning, dismantling, etc.);
- b. A complete inventory of all the materials that shall be dismantled/removed, including waste streams classified according to their respective EWC code as per S.L. 549.63 and details on the manner in which waste will be managed (also includes waste from depollution);
- c. The proposed cleaning, dismantling and transport procedures;
- d. Precautions and mitigation measures during such works to prevent spillages and other potential emissions to the environment; and
- e. Timeframes associated with the implementation of this plan.

Upon completion of the decommissioning operations as outlined in the approved plan, a decommissioning report shall be submitted. The report shall state the works executed and any deviations from the plan.

For any plant/equipment and/or parts thereof which shall not be considered as waste in accordance with S.L. 549.63, The Waste Regulations, a certificate of good working order from a warranted engineer shall be submitted to the Compliance and Enforcement Unit following any works that may be necessary at the permitted installation.

6.4. Site records

- 6.4.1. A site daily operations log shall be made in a legible manner and kept on site and be made available for inspection by the Authority at any reasonable time. The following information shall be recorded on a daily basis and retained for five (5) years:

- a. Total amount of waste in tonnes accepted on site (where the quantities of waste dispatched shall be assumed to be equivalent to the quantities accepted, except where otherwise specified);
- b. Total amount of waste in tonnes removed from site for disposal or further treatment;
- c. Total amount of waste in tonnes refused entry on site;
- d. Total amount in tonnes of material sent to the quarantine area and by which registered waste carrier it was transported;
- e. Any incidents that took place on site such as mechanical faults in the machinery or equipment used on site, any spills, fires, etc. and the remedial action taken;
- f. Any other incidents that the Permit Holder deems significant to record in the site daily operations log; and
- g. Any complaints related to the operations at the site.

Each record shall be compiled within 24 hours of the relevant event. The records kept in the site daily operations log shall be made available for inspection to the Authority upon request.

- 6.4.2. The Permit Holder shall maintain a record of the skills and training requirements for all staff whose tasks in relation to the Permitted Installation may have an impact on the environment and shall keep records of all relevant training.
- 6.4.3. The Permit Holder shall endeavour to maintain the EMS and allocate resources that are sufficient to achieve compliance with the limits and conditions of the Permit.

6.5. Reporting and notifications

- 6.5.1. The Permit Holder shall submit to the Authority the Waste Records and the Annual Environmental Report of the previous year by no later than the end of March of each year, providing the information listed in the ERA website and in the format specified herein: <https://era.org.mt/era-topic-categories/reporting-obligations/>. It shall also be ensured that all reporting, certification and documentation as per Schedule 3 are submitted in accordance with their relevant timeframes to the Authority addressed to the Compliance and Enforcement Unit, Environment and Resources Authority.
- 6.5.2. The Permit Holder shall obtain the Recycling Efficiency Certificates, covering all the battery consignments, from the authorised foreign recycling facility in case of direct export, or a certificate/declaration from the intermediary authorised waste management undertaking handling the waste export. This documentation shall be submitted to the Authority as part of the AER in line with condition 6.5.1.
- 6.5.3. An independent auditor shall be engaged by the Permit Holder to certify all of the waste reporting required by this permit, in line with the *Audit Procedures - Terms of Reference* found in Schedule 4 of this permit. The results of such audit are to be submitted to the Authority in the form of a report, as part of the AER or by the 31st of March of each reporting year. The Authority may carry out any such audits on the installation itself as deemed necessary at the expense of the Permit Holder in line with condition 7.10.
- 6.5.4. All reports and written and/or verbal notifications required by this Permit shall be made and sent to the Authority addressed to the Compliance and Enforcement Unit, Environment and Resources Authority.
- 6.5.5. The Permit Holder shall provide a reply to any clarifications which the Authority may have about any documentation or submissions made within the timeframe stipulated by the Authority.
- 6.5.6. In the event where operations cease temporarily (2 weeks or more), the TCP or Permit Holder are obliged to notify the Authority within two (2) days and are also to inform the Authority with regards to when works are intended to resume.

7. General conditions

- 7.1. This permit is granted saving third party rights and without prejudice to any other legislation or regulations or authorisations required from any other competent authorities or site owners.
- 7.2. All terms within this Permit, associated conditions and their respective interpretations are identical to those listed within CAP. 549 – the Environment Protection Act, and its subsidiary legislations.
- 7.3. The Permit Holder has the sole responsibility to ascertain compliance with legal obligations, Permit conditions and to undertake operations on and off site in line with good environmental practices at all times.
- 7.4. The Permit Holder shall maintain a register of third-party complaints. The register shall record the details of complainant(s) if available, the date, source and nature of the complaint and the corrective action undertaken, where such action proves necessary.
- 7.5. The Permitted Installation shall be managed, controlled, supervised and operated by staff who are aware of the importance of environmental protection and suitably trained on the requirements of this Permit, in particular on those Permit conditions relevant to their duties. All staff shall be provided with adequate training and written operating instructions to enable them to effectively carry out their duties. Such training shall be recorded and maintained. Subcontractors who enter the site shall also be made aware of any obligations arising from the permit which might affect their duties.
- 7.6. Upon the joint application of a Permit Holder and a proposed transferee, the Permit Holder may request to transfer an environmental permit. The Permit shall not be transferred from the Permit Holder without prior approval from the Authority. Upon the Authority's decision to transfer the Permit to the transferee, all rights, obligations and liabilities shall subsist onto the transferee.
- 7.7. The Permit Holder may apply for a modification in permit and shall seek the Authority's written agreement prior to any operational changes, by sending to the Authority:
 - a. Written notice of the details of the proposed change, including an assessment of its possible effects (including changes in emissions and waste production) on risks to the environment from the Permitted Installation;
 - b. Any relevant supporting information (e.g. chemical/fuel consumption, technical details, changes in the type/use of substances/mixtures, etc.);
 - c. Any relevant supporting assessments and drawings; and
 - d. The proposed implementation date.

Any such change shall only be implemented following the issuance of a modification of the permit by the Authority.

- 7.8. The Permit Holder shall notify the Authority, without undue delay, of any planned change.
- 7.9. The Authority may add, amend, delete or substitute any of the conditions of this permit after notifying the Permit Holder of its intention and after describing the changes to the Permit Holder. This is without prejudice to any prevailing circumstances that would preclude the Authority from following such a procedure.

- 7.10. The Authority may carry out regular pre-set or unannounced compliance or monitoring checks that vary in frequency according to the site's compliance with the permit conditions and safeguarding of natural assets. Any checks or audits carried out by the Authority may be made at the Permit Holder's financial expense at the rate and arrangement communicated by ERA.
- 7.11. The Authority's representatives may inspect and photograph any part of the site and ask for any closed or locked areas to be opened and may demand to be provided with any proof, documentation, plans, receipts or any other records.
- 7.12. The Permit is valid for a period of **ten (10) years** from the date of granting. The Permit Holder may apply for a renewal of this permit expressing their intention at least **six (6) months** prior to the expiry of this permit. The permit will be considered renewed once the official renewed permit is issued by the Authority.
- 7.13. In accordance with provisions of Subsidiary Legislation 549.63, this permit is granted against a bank guarantee of **€9,000**. The guarantee is covered in accordance with the *Letter of Undertaking covering Government Projects ref MF35/05/160*. This guarantee will have to be maintained throughout the validity of the permit. Following renewal of and/or modifications to this permit, the Authority may require amendments to the bank guarantee.
- 7.14. The Authority may withdraw funds from the bank guarantee for any breach of permit conditions, instructions, or legal obligations under the Act or its subsidiary legislation. This does not preclude further enforcement action by ERA. If funds are withdrawn, the Permit Holder shall replenish the guarantee within two (2) months. Release of the Bank Guarantee is subject to the Authority's confirmation of full compliance.
- 7.15. In cases where the bank guarantee does not cover the expenses incurred by the Authority to take any remedial action on the Permit Holder's behalf, the Permit Holder is to financially reimburse the Authority for all the expenses incurred.
- 7.16. A copy of this permit shall be available at all times at the Permitted Facility, including any Variation/Modification Notices or amendments to it.
- 7.17. The Authority may suspend or revoke this environmental permit in line with the provisions of CAP. 549.
- 7.18. The Authority may request monitoring, installation of additional abatement equipment and/or review of operational practices and commission any audits/reports as deemed necessary to address any circumstances that may affect the quality of the surrounding environment, at the expense of the Permit Holder.
- 7.19. Without prejudice to condition 7.16, the Authority may take any action deemed necessary including but not limited to the suspension of any operation until investigations are concluded.
- 7.20. All persons have a duty of care to protect the environment. The Permit Holder shall become familiar with their legal obligations and good environmental practice.

Schedule 1

 Complete list of waste permitted on site (with the additional limits specified in EP 00346/25/DOC30H)

Incoming waste†

<i>EWC code</i>	<i>Description of waste</i>
03 01 05	sawdust, shavings, cuttings, wood, particle board and veneer other than those mentioned in 03 01 04
08 03 17*	waste printing toner containing hazardous substances
08 03 18	waste printing toner other than those mentioned in 08 03 17
10 11 12	waste glass other than those mentioned in 10 11 11
13 01 10*	mineral-based non-chlorinated hydraulic oils
13 01 11*	synthetic hydraulic oils
13 02 06*	synthetic engine, gear and lubricating oils
13 02 08*	other engine, gear and lubricating oils
13 07 01*	fuel oil and diesel
13 07 03*	other fuels (including mixtures) (<i>excludes petrol</i>)
15 01 01	paper and cardboard packaging
15 01 02	plastic packaging
15 01 03	wooden packaging
15 01 04	metallic packaging
15 01 05	composite packaging
15 01 06	mixed packaging
15 01 07	glass packaging
15 01 10*	packaging containing residues of or contaminated by hazardous substances
15 02 02*	absorbents, filter materials (including oil filters not otherwise specified), wiping cloths, protective clothing contaminated by hazardous substances
15 02 03	absorbents, filter materials, wiping cloths and protective clothing other than those mentioned in 15 02 02
16 01 03	end-of-life tyres
16 01 07*	oil filters
16 01 19	plastic
16 02 11*	discarded equipment containing chlorofluorocarbons, HCFC, HFC
16 02 13*	discarded equipment containing hazardous components other than those mentioned in 16 02 09 to 16 02
16 02 15*	hazardous components removed from discarded equipment

† Permitted incoming waste may also leave the site as Outgoing Waste (including separate fractions resulting from permitted processes on site), except where it is otherwise explicitly specified.

- 16 02 16** components removed from discarded equipment other than those mentioned in 16 02 15
- 16 03 05*** organic wastes containing hazardous substances
- 16 04 03*** other waste explosives (*limited to flares*)
- 16 05 04*** gases in pressure containers (including halons) containing hazardous substances
- 16 05 05** gases in pressure containers other than those mentioned in 16 05 04

- 16 06 01*** lead batteries
- 16 06 02*** Ni-Cd batteries
- 16 06 03*** mercury-containing batteries
- 16 06 04** alkaline batteries (except 16 06 03)
- 16 06 05** other batteries and accumulators

- 17 01 01** concrete
- 17 01 02** bricks
- 17 01 03** tiles and ceramics
- 17 01 07** mixtures of concrete, bricks, tiles and ceramics other than those mentioned in 17 01 06

- 17 02 01** wood
- 17 02 02** glass

- 17 06 01*** insulation materials containing asbestos
- 17 06 05*** construction materials containing asbestos

- 17 08 02** gypsum-based construction materials other than those mentioned in 17 08 01

- 17 09 04** mixed construction and demolition wastes other than those mentioned in 17 09 01, 17 09 02 and 17 09 03

- 18 01 01** sharps (except 18 01 03)
- 18 01 03*** wastes whose collection and disposal is subject to special requirements in order to prevent infection

- 20 01 01** paper and cardboard
- 20 01 02** glass
- 20 01 10** clothes
- 20 01 11** textiles
- 20 01 13*** solvents
- 20 01 14*** acids
- 20 01 15*** alkalines
- 20 01 17*** photochemicals
- 20 01 19*** pesticides
- 20 01 21*** fluorescent tubes and other mercury-containing waste
- 20 01 23*** discarded equipment containing chlorofluorocarbons
- 20 01 25** edible oil and fat
- 20 01 27*** paint, inks, adhesives and resins containing hazardous substances

- 20 01 28** paint, inks, adhesives and resins other than those mentioned in 20 01 27
- 20 01 29*** detergents containing hazardous substances
- 20 01 30** detergents other than those mentioned in 20 01 29
- 20 01 31*** cytotoxic and cytostatic medicines
- 20 01 32** medicines other than those mentioned in 20 01 31
- 20 01 33*** batteries and accumulators included in 16 06 01, 16 06 02 or 16 06 03 and unsorted batteries and accumulators containing these batteries
- 20 01 34** batteries and accumulators other than those mentioned in 20 01 33
- 20 01 35*** discarded electrical and electronic equipment other than those mentioned in 20 01 21 and 20 01 23 containing hazardous components
- 20 01 36** discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23 and 20 01 35 (*limited to non-hazardous light bulbs*)
- 20 01 38** wood other than that mentioned in 20 01 37
- 20 01 39** plastics
- 20 01 40** metals

- 20 02 01** biodegradable waste
- 20 02 03** other non-biodegradable waste

- 20 03 07** bulky waste

Outgoing waste

EWC code Description of waste

- 16 10 04** aqueous concentrates other than those mentioned in 16 10 03

Schedule 2
Packaging Certificate ERA Form

Example 1 (separately collected packaging waste):

Recovery/Disposal Certificate for Packaging Waste

Certificate Number: **WPC 00123**

Date of Issuance: _____

I, Name of Establishment/Undertaking, with authorisation number EP 000X/YY/Z certify that quantity tonnes of category of (paper) packaging waste classified under EWC code 15 01 01 has been collected from name of waste generator on/in DD/MM/YYYY. The waste collected has been treated as indicated in the following table:

% Recovered / Disposed	Amount (in kg)	Recovery/ Disposal Code	Category of mixed Packaging waste under 15 01 06	Fate of Waste	Proof of Recovery / Disposal
60	120,000	R3	N/A	Exported directly to Country of Destination	Container No CMAU1234567
20	40,000	R3	N/A	Recovered/Disposed Locally at Name of Establishment/Undertaking	Certificate Number WPC 00124
10	20,000	R3	N/A	Sold to Name of Establishment/Undertaking	Certificate Number WPC 00125
10	20,000	D1	N/A	Disposed Locally at Name of Establishment/Undertaking	Certificate Number WPC 00126

Name, Signature and Stamp



ERA
Environment & Resources Authority

Hexagon House, Spencer Hill, Marsa MRS 1441
T. (+356) 2292 3500 E. info@era.org.mt W. era.org.mt



***Disclaimer:** This certificate has been issued on the official ERA form and shall not be construed as a certificate issued by ERA.

Example 2 (mixed packaging waste):

Recovery/Disposal Certificate for Packaging Waste

Certificate Number: **WPC 00123**

Date of Issuance: _____

I, Name of Establishment/Undertaking, with authorisation number EP 000X/YY/Z certify that quantity tonnes of mixed packaging waste classified under EWC code 15 01 06 has been collected from name of waste generator on/in DD/MM/YYYY. The waste collected has been treated as indicated in the following table:

% Recovered / Disposed	Amount (in kg)	Recovery/ Disposal Code	Category of mixed Packaging waste under 15 01 06	Fate of Waste	Proof of Recovery / Disposal
25	50,000	R3	Plastic packaging	Exported directly to <i>Country of Destination</i>	Container No CMAU1234567
50	100,000	R3	Cardboard	Recovered/Disposed Locally at <i>Name of Establishment/Undertaking</i>	Certificate Number WPC 00124
15	30,000	R3	Metallic packaging	Sold to <i>Name of Establishment/Undertaking</i>	Certificate Number WPC 00125
N/A	N/A	N/A	N/A	N/A	N/A

Name, Signature and Stamp



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Schedule 3

Annual Environmental Report and Submissions

Important note

By this submission, you confirm that you give your explicit consent for the entire contents of this Annual Environment Report to be made available on the Authority's public website.

S3.1 Introduction

Environmental Permit Number	
Reporting Year (Calendar Year: 1 January to 31 December)	
Name and locality of Site	
Brief description of operations at the site	

S3.2 Waste Records

As per condition 6.5.1, the Permit Holder shall submit to the Authority information on records of waste received/accepted from third parties in the previous year by not later than end of March of each year, providing the information listed in the ERA website and in the format specified therein: <https://era.org.mt/era-topic-categories/reporting-obligations/>.

S3.3 Incidents and Complaints**S3.3.1 Non-compliance incidents during Reporting Year**

Date of incident	Brief description of Incident	Cause	Corrective action

Total number of non-compliance incidents for the previous reporting period:	
Total number of non-compliance incidents for the current reporting period:	

S3.3.2 Complaints made by the public or through the Authority

Date of complaint	Description of complaint	Actions taken

Total number of complaints for previous reporting year:	
Total number of complaints for current reporting period:	

S3.4 Submission of certificates/reports

Documentation	Submission date	Tick (✓)
Waste records and the AER. (condition 6.5.1)	by March of every year	<input type="checkbox"/>
Disposal/recovery certificates (condition 4.3.11, 4.3.12)	every year	<input type="checkbox"/>
Recycling Efficiency Certificates or declarations for waste batteries. (condition 6.5.2)	every year	<input type="checkbox"/>
Independent Audit Report. (condition 6.5.3)	every year	<input type="checkbox"/>
Certificate of integrity for the underground reservoir (condition 3.2.2)	every 4 years ¹	<input type="checkbox"/>
Certificate of integrity for all bunds (condition 3.4.2)	every 4 years ¹	<input type="checkbox"/>

Permit Holder's declaration		
<i>I declare that, to the best of my knowledge, all the above information is correct and substantiated.</i>		
..... Name <i>(in block letters)</i> ID number On behalf of / in my own name <i>(in block letters)</i>
..... Date Signature	

¹ To be submitted in 2030 and 2034

Schedule 4

Terms of Reference for Compliance Audits related to Annual Reporting for Authorised Waste Facilities

- S4.1 The auditor shall be independent (i.e. an auditor who would be eligible for appointment as company auditor), certified, and approved by the Authority. The auditor shall have access to in-house environmental expertise or otherwise appoint a consultant having environmental expertise to assist him.
- S4.2 The auditor would be required to certify all the information reported to the Authority by the Authorised Waste Facility as specified in the ERA permit itself.
- S4.3 A sound auditing procedure for traceability, monitoring, and control shall be in place for all the authorised waste managed on site in relation to the Waste Management permit or an Environmental Permit.
- S4.4 The audit trail shall cover all waste from the point of acceptance of waste into the facility to the end recovery or disposal facility (local or foreign).
- S4.5 Proper records and documentation shall be kept where authorised waste are sent to duly authorised interim storage facilities, pending transfer to an authorised end disposal/recovery facility. In such cases, proof is to be provided, as regards to that the authorised waste has been transferred to an authorised end disposal/recovery facility within a maximum of twelve (12) calendar months from the end of the annual reporting period.

The points overleaf shall be covered by the auditors in such audits, providing a detailed report of their findings. The Authority may request clarifications and further information from the auditors other than that provided in the audit report.

#	Nature and extent of audit procedures	Timing	Done by and date	W/P ref
1	<p>Objective: To confirm that there is a signed receipt for every waste transfer received at the site</p> <ul style="list-style-type: none"> Choose a random sample of 10% of the signed receipts for every waste transfer received at the site for each quarter within the calendar year and confirm that all waste entries are covered by an issued signed receipt. 			
2	<p>Objective: To ensure that an adequate audit trail is maintained to ensure that when a particular waste stream is being treated it can be traced back to its waste generator</p> <ul style="list-style-type: none"> Choose a random sample of 10% of the total waste being treated and ensure that its origin can be traced back. 			
3	<p>Objective: To confirm that any hazardous waste movements from the site (entry & exit) are covered with a hazardous waste consignment permit and consignment note</p> <ul style="list-style-type: none"> In cases of movement within the island of Malta, choose a random sample of 10% of the total no. of hazardous waste movements into and out of the site and confirm that all such movements are covered by a valid hazardous waste consignment permit and a waste consignment note. Confirm also that the relevant EWC code has been used. 			
4	<p>Objective: To confirm that any hazardous waste movements from the site (entry & exit) are covered with relevant TFS documentation of the Waste Shipments Regulation in cases of export</p> <ul style="list-style-type: none"> In cases of export, choose a random sample of 10% of the total no. of hazardous waste movements out of the site and the relevant TFS movement forms and confirm that all such movements are covered by valid relevant documentation. Confirm also that the relevant EWC code has been used. In the case of waste broker usage, ensure that the waste brokers used are registered with ERA as such. 			
5	<p>Objective: To confirm that any movement of non-hazardous waste movements from the site being sent for treatment abroad are covered by the relevant Annex VII documentation of the Waste Shipments Regulation in cases of export</p> <ul style="list-style-type: none"> Choose a random sample of 10% of the total no. of non-hazardous waste movements into and out of the site are covered by valid relevant documentation and/or records. Confirm also that the relevant EWC code has been used. In the case of waste broker usage, ensure that the waste brokers used are registered with ERA as such. 			
6	<p>Objective: To verify whether the quantities reported by the Waste Facility make reasonable sense</p> <ul style="list-style-type: none"> Choose a random sample of 10% of the total amount of waste being handled at the facility and confirm that all waste entries (in and out of the site) reported are verified by relative documentation and/or records. 			
7	<p>Objective: To ensure that the waste vehicles used by the authorised facility to transfer the waste to other permitted sites are registered with ERA</p>			

	<ul style="list-style-type: none"> Obtain a list of approved waste carriers from ERA and confirm that the ones used by facility are registered with ERA. 			
8	<p>Objective: To ensure that, in cases where waste is transferred from the facility to other waste management facilities, locally or abroad, the waste management facilities used would either be approved by ERA or the Competent Authority of the Country of Destination</p> <ul style="list-style-type: none"> Obtain a list of locally approved waste management facilities from ERA and confirm that the ones used by the facility are approved and authorised by ERA. Obtain a copy of the permits of any foreign authorised waste management facilities which have been utilised. An original copy of the permit and an approved translated version of the permit is to be presented to ERA. 			
9	<p>Objective: To ensure that the declared quantities of waste exported during the previous calendar year were actually received at the authorised facilities and declared to ERA</p> <p>Obtain all certificates received from recycling facilities and confirm that these have all been declared to ERA prior to shipment.</p> <p>Confirm arithmetical correctness of all reported data in this regard.</p>			
10	<p>Objective: To identify the waste being treated both locally and abroad, and ensure that it has been recovered appropriately</p> <ul style="list-style-type: none"> Ensure that all relevant documentation, including but not limited to, the hazardous waste consignment permit and consignment note applications, are available in case of local treatment. Identify the materials exported according to the EWC Code and review actual documentation (including bills of lading) confirming an audit trail showing that the waste has been sent to a recovery facility as per permit requirements. 			

