

## Environmental Permit

Environment Protection Act (CAP. 549)

Permit number

**EP 109/19**

The Environmental and Resources Authority (hereinafter the Authority; the Competent Authority or ERA) in exercise of its powers under the Environmental Protection Act (CAP .549), hereby authorises:

**Mr Keith Attard on behalf of APH Ltd.**, (Hereinafter “the Permit Holder”),  
Company Registration number: **C 72130**

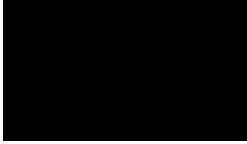
of/whose registered office (or principal place of business) is at:

Regent Building,  
Racecourse Street,  
Marsa

**To operate an animal hospital at:**

**APH Ltd.,  
Triq San Gakbu,  
Ta’Qali, Attard**

This permit is valid for **four (4) years** from the granted date below. An application for renewal of this permit is to be submitted at least **six (6) months** prior to expiry of this permit.

Signed	Date
 <p>Prof. Victor Axiak Chairman</p>	<p>Permit Granted: 07 / 05 / 2022</p>

**Authorised to sign on behalf of the Competent Authority**

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## Conditions

### 1 General

The Permitted Installation shall, subject to the conditions of this Permit, be managed, controlled and operated as described in the EP Application, or as otherwise previously agreed in writing by the Authority.

#### Status Log

Detail	Date
<i>EP 0109/19 Application</i>	22 <sup>nd</sup> October 2019
<i>EP 0109/19 Determined by ERA Board</i>	6 <sup>th</sup> May 2022

### 1.1 Permitted Activities

1.1.1 The Permit Holder is authorised to carry out the activities and the associated activities specified in Table 1.1.1.

Table 1.1.1		
Activity	Description of specified activity	Limits of specified activity
Animal hospital services	Provision of medical services, including consultations, surgeries and medication	From arrival of animals to consultations, x-rays, blood tests and treatment.
Associated activities of utilities	Operation of a combustion plant (1 generator)	From receipt of fuel to storage & burning of fuel in the combustion plant which has a rated thermal input of less than 1MW <sub>TH</sub>
Associated activities of storage and disposal or recycling of hazardous and non-hazardous waste materials generated on site	Handling, storage and dispatch of hazardous and non-hazardous waste from the installation for disposal/recovery	From generation of waste to dispatch for disposal or recovery offsite by a registered waste carrier to an authorised facility locally or abroad.

### 1.2 Site

1.2.1 The activities authorised under condition 1.1.1 shall not extend beyond the Site, as shown on the Site Map in Schedule 2 to this Permit.

1.2.2 Only the combustion plant listed in Table 2.3.1 can be operated at the site and the activities authorised under Condition 1.1.1 shall not extend beyond the Site boundary, as per Site Map and Site layout Plan in Schedule 2 to this Permit.

### 1.3 General Conditions

- 1.3.1 This permit is granted saving third party rights and without prejudice to any other legislation or regulations or authorisations required from any other competent authorities or site owners.
- 1.3.2 In these conditions and their interpretation, all terms shall have the same meaning as that assigned to them in CAP 549 the Environment Protection Act and its subsidiary legislation.
- 1.3.3 The Permit Holder has the sole responsibility to ascertain compliance with legal obligations, permit conditions and to undertake activities on and off site in line with good environmental practices at all times.
- 1.3.4 The Authority may carry out regular pre-set or unannounced compliance or monitoring checks that vary in frequency according to the site's compliance with the permit conditions and safeguarding of natural assets. Any checks or audits carried out by the Authority may be made at the Permit Holder's financial expense at the rate and arrangement communicated by ERA.
- 1.3.5 The Authority's representatives may inspect and photograph any part of the site and ask for any closed or locked areas to be opened and may demand to be provided with any proof, documentation, plans, receipts or any other records.
- 1.3.6 The Permit Holder shall maintain a register of third-party complaints. The register shall record the details of the complainant(s) if available, the date, source and nature of the complaint and the corrective action undertaken, where such action proves necessary.
- 1.3.7 The Authority may add, amend, delete or substitute any of the conditions of this permit after notifying the Permit Holder of its intention and after describing the changes to the Permit Holder. This is without prejudice to any prevailing circumstances that would preclude the Authority from following such a procedure.
- 1.3.8 The Permitted Installation shall be managed, controlled, supervised and operated by staff that are aware of the importance of environmental protection and suitably trained on the requirements of this Permit. All staff shall be provided with adequate training and written operating instructions to enable them to effectively carry out their duties. Such training shall be recorded and maintained in line with Condition 4.3.
- 1.3.9 Upon the joint application of a Permit Holder and a proposed transferee, the Permit Holder may request to transfer an environment permit. The permit shall not be transferred from the Permit Holder without prior approval from the Authority. Upon the Authority's decision to transfer the permit to the transferee, all rights, obligations, liabilities shall subsist onto the transferee.
- 1.3.10 The Authority may suspend or revoke this environmental permit in line with the provisions of CAP549.
- 1.3.11 The permit is valid for a period of **four (4) years** from the date of the granting. The Permit Holder may apply for a renewal to this permit expressing their intention at least **six (6) months** prior to the expiry of the permit. The permit will be considered renewed once the official renewed permit is issued by the Authority.

- 1.3.12 A copy of this permit shall be available at all times at the site office, including any Variation Notices or amendments to it.
- 1.3.13 The Authority may request additional monitoring and/or review of operational practices and commission audits on the installation as deemed necessary to address any circumstances that may affect the quality of the surrounding environment. Any required monitoring and/or audits shall be carried out at the expense of the Permit Holder.
- 1.3.14 Without prejudice to condition 1.3.13, the Authority may take any action deemed necessary including but not limited to the suspension of any activity/operation until investigations are concluded.

#### 1.4 Operational Changes

- 1.4.1 The Permit Holder may apply for a variation in permit and shall seek the Authority's written agreement prior to any operational changes, by sending to the Authority:
- a. Written notice of the details of the proposed change, including an assessment of its possible effects (including changes in emissions and waste production) on risks to the environment from the Permitted installation;
  - b. Any relevant supporting information (e.g. chemical/fuel consumption, technical details, changes in the type/use of substances/mixtures, etc.);
  - c. Any relevant supporting assessments and drawings; and
  - d. The proposed implementation date.

Any such change, shall only be implemented following the issue of a variation of the permit by the Authority.

- 1.4.2 The Permit Holder shall notify the following matters to the Authority in writing at least 10 working days prior to their occurrence:
- a. Any change in the Permit Holder's trading name, registered name or registered office address;
  - b. Any change to particulars of the Permit Holder's corporate identity.

#### 1.5 Improvement Programme:

- 1.5.1 The Permit Holder shall complete the improvements specified in Table 1.5.1 by the dates specified in that table, and shall send written notification of the date of completion of each requirement to the Authority on [ced.facilities@era.org.mt](mailto:ced.facilities@era.org.mt) within 10 working days of the completion of each such requirement.

<b>Table 1.5.1: Improvement programme</b>		
<b>Reference</b>	<b>Requirement</b>	<b>Deadline</b>
1	Certification for cesspit from a competent professional as per condition 2.4.5	Within 3 months from granting of the permit

## 2. Operating Conditions

### 2.1 General Site Infrastructure

2.1.1 The site must be well secured at all times. During non-operating hours the site shall be firmly closed and totally inaccessible to third parties, both by vehicle and on foot.

### 2.2 Chemicals and fuel storage

2.2.1 All storage of materials, chemicals, fuels, and waste shall take place only in areas with impervious ground and where thorough clean up and site reinstatement can be readily undertaken.

2.2.2 Containers for bulk storage of chemicals shall be properly designed, located, labelled, banded and maintained so as to prevent accidental spillage. Incompatible chemicals shall not be stored within the same bund. Storage areas shall have impervious ground and shall be banded or otherwise designed so that surface and ground waters cannot be contaminated by spillages.

2.2.3 All small storages of oils and fuels used for everyday site operations shall be equipped with a leak-proof containment system such as drip trays in order to prevent leakages or spillages.

2.2.4 Chemicals of different properties shall be stored as specified in respective SDS sheets. Such sheets shall be made available and accessible to personnel responsible for the management of the storage areas and for inspection by the Competent Authority. Incompatible chemicals shall not be stored within the same bund.

2.2.5 The storage of any flammable, toxic and hazardous substances shall be in line with the measures specified in the Material Safety Data Sheets (SDS) for that substance and the maintenance of safety critical equipment shall correspond to manufacturer specifications

### 2.3 Emissions to Air

2.3.1 All processes which generate significant levels of airborne contaminants (such as toxic gases, odorous chemicals or dust) shall have effective local collection and shall discharge (after treatment where necessary) through a stack or vent located and/or designed in such a way as to avoid local effect.

2.3.2 Emissions to air shall only arise from the emission points specified in Table 2.3.1, as per description in the submitted Environmental Permit Application.

<b>Emission point references <sup>1</sup></b>	<b>Source</b>
PS 1	Standby Generator

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<sup>1</sup> According to Section 7 of the Environmental Permit application.

- 2.3.3 The Authority may request further monitoring of emissions to air from Point sources listed in table 2.3.1 which shall be undertaken in accordance to the terms of reference provided by the Authority.
- 2.3.4 ERA recommends that diesel (gas oil) used for the generator shall have a Sulphur content not greater than 0.1%.
- 2.3.5 The co-incineration of any material or additional fuel including engine or other waste oil is strictly prohibited. Any change in fuel type shall require the notification and approval of the Authority prior to commencement of its utilisation.
- 2.3.6 The Permit Holder shall submit certification for the stand-by generator (PS1) referred to in table 2.3.1 by an independent warranted engineer showing that the generator is in good working condition every four years. The certifications shall be submitted as part of the Annual Environmental Report (AER) in Schedule 1. The Authority may request the right to require an increase in the frequency of such measurements.
- 2.3.7 Should the Permit Holder intend to install equipment which could lead to additional emissions to air (e.g. a boiler, or additional generator etc.), a variation of this Permit must be secured prior to installation and operation of this equipment.
- 2.3.8 In the event of malfunction or breakdown leading to abnormal emissions from equipment, the Permit Holder must:
- a. Investigate immediately and undertake corrective action, and
  - b. Adjust the process or activity to minimise those emissions, and
  - c. Record the events and actions taken.
- 2.3.9 Further to condition 2.3.8, the Permit Holder shall provide ERA with details of the specific cause of the malfunction and the remedial steps taken or to be taken to address the malfunction.
- 2.3.10 All abatement equipment and ducting shall be cleaned and maintained on a regular basis (as per manufacturer specifications) and records of such maintenance are to be kept in accordance with Section 3.2 of the Permit.
- 2.3.11 The Permit Holder shall prevent or where that is not practical, reduce fugitive emissions of substances to air from the Permitted Installation. Particular areas of the operation which may generate dust shall be regularly wetted down to mitigate dust emissions onto the surroundings.

## **2.4 Effluent Discharges**

- 2.4.1 No discharges to surface water, groundwater, air or land shall take place from the Permitted Installation.
- 2.4.2 The Permit Holder shall undertake all necessary measures and precautions to prevent spillage of materials such as raw materials, intermediates, products or waste oils and any other materials that may potentially contaminate the environment.

- 2.4.3 Spillages of oil or other hazardous material shall receive immediate attention to prevent escape to drain, surface water, groundwater or land. All such storage areas must be appropriately contained. Spilled material shall be disposed of in sites permitted under the relevant environmental regulations to accept such waste. It is the Permit Holder's responsibility to ascertain that such waste is properly disposed of.
- 2.4.4 The Permit Holder shall ensure that the cesspit utilized for the storage of process/industrial effluent shall be constructed and maintained according to the requirements of S.L. 549.45 of the Waste Management (Activity Registration) Regulations, Activity 43 as follows:
- A) Cesspits are to be constructed in such a manner so as not to allow any leakages or spillages to the surrounding environment, and are designed in such a manner as to safely contain the type of waste that they are designated to store;
  - B) Cesspits are appropriately designed to avoid the accumulation of explosive, toxic or corrosive gases;
  - C) The area surrounding the cesspit should be covered with impervious material and laid to fall towards the cesspit.
- 2.4.5 The cesspit within the installation shall be maintained and certified as per specifications listed in condition 2.4.4 by a competent professional every four years. Records of regular maintenance and emptying of any cesspit shall be kept for a minimum period of 5 years and be made available, upon request, to the authority.

## **2.5 Emissions to Land**

- 2.5.1 No discharges to surface waters, land or groundwater shall take place at the installation.
- 2.5.2 In the event of contamination of land, the Permit Holder shall notify the Authority within 24 hours, forward a decontamination plan for the Authority's approval and execute it within an agreed time frame.

## **2.6 Waste**

- 2.6.1 All operations concerning the management of waste are subject to the Waste Regulations S.L. 549.63 and the Waste Management (Activity Registration) Regulations S.L. 549.45.
- 2.6.2 All wastes shall be stored within a designated and controlled storage area(s) prior to ultimate disposal.
- 2.6.3 Wastes to be recycled shall be stored in a designated container or area and shall not be mixed with other wastes.
- 2.6.4 Liquid and hazardous wastes shall be stored in a labelled, closed container(s) within a designated and controlled storage area(s) prior to ultimate disposal. Wastes of different natures and having different European Waste Catalogue (EWC) codes as established by Commission Decision 2000/532/EC shall not be mixed in the same container.



- 2.6.5 Clinical waste shall be kept separate from all other wastes. Clinical waste includes:
- a. Any waste which consists wholly or partly of animal tissue, blood or other body fluids, excretions, drugs or other pharmaceutical products, swabs or dressings, or syringes, needles or other sharp instruments, being waste which unless rendered safe may prove hazardous to any person coming into contact with it; and
  - b. Any other waste arising from medical, nursing, dental, veterinary, pharmaceutical or similar practice, investigation, treatment, care, teaching or research, or the collection of blood for transfusion, being waste which may cause infection to any person coming into contact with it.
- 2.6.6 Clinical waste must be stored in closed, labelled containers within a designated, secure location.
- 2.6.7 Packaging material which came into contact with hazardous substances shall be regarded as hazardous waste and shall be disposed of in an appropriate manner.
- 2.6.8 No storage of waste, equipment or materials is permitted on property outside the Site, as designated in Schedule 2 of this Permit.
- 2.6.9 No storage of waste destined for disposal is permitted for a period exceeding 12 months. No storage of waste destined for recovery is permitted for a period exceeding 3 years.
- 2.6.10 The Permit Holder shall be committed to reduce waste generation where possible, generated wastes should preferably be collected for recycling/re-use. Consideration should be given to recycling of such wastes as silver in used amalgam and uncontaminated packaging.
- 2.6.11 The Permit Holder shall ensure to keep records for every consignment of wastes removed from the Site indicating the EWC Code, description, quantities, date of removal, contractor name (including for transport), consignment note number (where applicable) and manner and place of final disposal/recovery.
- 2.6.12 Off-site disposal or recovery of wastes may only take place at a facility licensed for that purpose.
- 2.6.13 On-site disposal of wastes by any means including burning, disposal to drain or surface water, burying or deposition on land is prohibited. This excludes waste water discharged into the cesspit.
- 2.6.14 Movement of hazardous waste to authorised facilities shall be covered by a valid consignment permit obtainable from the Competent Authority. Each movement shall also be covered by a consignment note obtainable from the Authority.
- 2.6.15 Disposal certificates shall be kept on record and made available for inspection for a period of at least 4 years from date of their issue.
- 2.6.16 Where relevant, the Permit Holder shall make use of the services of a registered waste carrier in accordance with Subsidiary Legislation S.L. 549.45 or any statutory provisions or regulations amending or replacing them, for the management of its own waste on site, provided that no waste is accepted from any other site. Where the company removes wastes using its own

transport, the vehicle(s) must also be registered as a waste carrier in accordance with S.L. 549.45 or any statutory provisions or regulations amending or replacing them.

- 2.6.17 The Permit Holder shall notify the Authority of the Waste Carrier in charge of its waste management operations and shall notify the authority of any changes in the waste carrier details within 5 working days of any such changes.
- 2.6.18 Unwanted/old medicines and other hazardous wastes (including chemicals, etc.) must be stored in labelled, closed container(s) within a designated and controlled storage area(s) prior to ultimate disposal. Where applicable, appropriate shielding must be given to such waste.
- 2.6.19 All wastes leaving the site after storage must only be sent to facilities licensed to accept the individual waste stream, either locally or abroad.
- 2.6.20 Waste produced at the Permitted Installation shall be recycled, reused or recovered unless technically and/or economically unfeasible. When practical, recyclable wastes shall be segregated to facilitate recycling.
- 2.6.21 Records shall be maintained for the disposal/recovery of all hazardous waste, including EWC Code, description, quantities, date of removal, contractor name (including for transport), consignment note number and manner and place of disposal/recovery, including any pre-treatment. The records shall be maintained for a period of 3 years and be made available, upon request, to the Authority.
- 2.6.22 Shipments of radioactive waste shall be made in accordance with S.L. 549.51 Waste Management (Supervision and Control of Shipments of Radioactive Waste and Spent Fuel) Regulations, 2009.

### **3. Site Management**

#### **3.1 Staff Obligations and Responsibilities**

- 3.1.1 All employees authorised by the Permit Holder to undertake activities on their behalf, shall be fully conversant with the obligations of this permit and shall be individually aware of their responsibilities and liabilities in observing the conditions of this permit. They shall be provided with adequate professional technical development and training and written operating instructions to enable them to effectively carry out duties.
- 3.1.2 One member of the staff shall be nominated as the Technically Competent Person (TCP) of the site, whereby this person is to physically represent the Permit Holder during the times when the Permit Holder will not be available.
- 3.1.3 Where the Permit Holder is also the designated TCP for the facility, a delegate TCP should also be appointed to represent the Permit Holder/TCP during times when the Permit Holder/TCP will not be available.
- 3.1.4 The TCP is responsible for the implementation of all the obligations stipulated in this permit, must supervise the rest of the staff on site and shall be the Permit Holder's technical focal point for the implementation of the conditions of this permit including during inspections. The

TCP is completely responsible to ascertain that all permit conditions are being adhered to and that unauthorised waste does not enter the site.

- 3.1.5 In the event of any leave of absence taken by the TCP and delegate conjointly for a period exceeding 10 days, the Permit Holder is obliged to find a replacement for that member of staff without delay and the Authority informed accordingly
- 3.1.6 In the event where operations cease temporarily, the TCP or Permit Holder are obliged to notify the Authority within two (2) days and are also to inform the Authority with regards to when the works are intended to resume.
- 3.1.7 All staff shall be fully conversant with those aspects of the Permit conditions, which are relevant to their duties.
- 3.1.8 All the staff on site shall be fully aware of the procedures to be taken in the event of an accidental spill of any liquid other than water and how to contain the environmental hazard.
- 3.1.9 The Permit Holder shall conduct any monitoring programme/s as may be required by the Authority after consultation with the Malta Resources Authority to ensure that the quality of groundwater in the area is not compromised in the event of an environment hazard.
- 3.1.10 In the event of a spill, the Authority may commission an independent expert at the Permit Holder's expense or ask the Permit Holder to commission an independent expert to undertake any study deemed necessary after consulting the Malta Resources Authority.

### **3.2 Site Records**

- 3.2.1 A site daily operations log shall be made in a legible manner and kept on site and be made available for inspection by the Authority at any reasonable time. The following information shall be recorded on a daily basis and retained for 5 years:
  - a. Total amount in tonnes and specific waste stream transferred from site;
  - b. Any incidents that took place on site such as mechanical faults in the machinery or equipment used on site, any spills, fires, etc and the remedial action taken;
  - c. Any other incidents that the Permit Holder deems important to record in the Site daily operations log;
  - d. Any complaints related to the operations at the site;
  - e. Any maintenance and inspections carried out on machinery and equipment; and
  - f. Any defects or damage to the Site Security System.

Each record shall be compiled within 24 hours of the relevant event. The records kept in the daily operational log shall be made available for inspection at any time when the Authority representative request to inspect them.

- 3.2.2 The Permit Holder may wish to establish an Environmental Management System (EMS) to facilitate compliance with permit conditions and to assist in formalising procedures required by this permit. An EMS can take the form of a standardised system (e.g. EN ISO 14001:1996 or EMAS) or a non-standardised ("customised") system, provided that is properly designed and implemented. Guidance for a non-standardised ("customised") system is included in schedule 3 of this permit.

### **3.3 Reporting**

- 3.3.1 All reports and written and/or verbal notifications required by this Permit shall be made and sent to the Authority addressed to the Enforcement and Compliance Directorate, Environment Protection Directorate.
- 3.3.2 The Permit Holder shall also submit to the Authority an Annual Environmental Report (AER) of the previous year by not later than end of March of each year, providing the information listed in Schedule 1 of this Permit and in the format specified therein. It shall also be ensured that all certification and documentation as per Schedule 1 are submitted according to the relevant timeframes therein.
- 3.3.3 In the event where operations cease temporarily (2 weeks or more), the TCP or Permit Holder are obliged to notify the Authority within two (2) days and are also to inform the Authority with regards to when the works are intended to resume.
- 3.3.4 The Authority shall be informed within 24 hours in the event of an environmental hazard or major incidents.
- 3.3.5 The Permit Holder shall maintain a record of the skills and training requirements for all staff whose tasks in relation to the Permitted Installation may have an impact on the environment and shall keep records of all relevant training.

### **3.4 Accident Prevention & Control**

- 3.4.1 In the case of an accident (including fire, chemical spills, etc.), which could be regarded as causing environmental damage or as posing a threat of environmental damage, the Permit Holder shall notify the Authority within 24 hours.
- 3.4.2 Spillages of chemicals or other hazardous material shall receive immediate attention to prevent escape to drain, surface water or land. Spilled material shall be disposed of in an appropriate manner. Kits for the collection of liquid and powder spills shall be available on site at strategic locations.
- 3.4.3 Small leaks or spills shall be cleared up immediately by the application of absorbent materials. All used absorbent materials shall be disposed of hazardous waste at facilities permitted to accept such waste. Transfer of this waste shall be carried out as per conditions in Section 3 of this permit.

### **4. Cessation of Activity**

- 4.1 The Permit Holder shall notify the Authority prior to ceasing operations permanently in part or full, whereby an application for cessation of operations shall be made to the Authority and shall include a decommissioning plan.
- 4.2 In the event that any of the activities listed in condition 1.1 of this permit ceases unexpectedly and/or the Permit Holder is no longer interested in pursuing the permitted activity, the Permit Holder is to notify the Authority within seven (7) days.

- 4.3 When the Authority deems it necessary, prior to the cessation/closure of the site, the Permit Holder shall carry out any monitoring tests as indicated by the Authority, which will determine whether the Permit Holder can be released from the obligation of this permit.
- 4.4 All obligations of this permit shall subsist until such time that the Authority notifies the Permit Holder in writing that all obligations and conditions of the permit have been fulfilled without prejudice to any liabilities and third party rights.
- 4.5 Upon receiving official documentation from the Authority that confirms the cessation of activity at the site, the Permit Holder is automatically responsible and liable in pursuing his responsibilities, namely to:
- i. Should the Authority deem it necessary, monitor the waste mass stability and submit a report.
  - ii. Assure that the site is properly secured and that it cannot in any possible way be used as an illegal dumpsite or be accessed for fly tipping.

**Schedule 1**  
**Annual Environment Report and Submissions**

**Important note**

By this submission, you confirm that you give your explicit consent for the entire contents of this Annual Environment Report to be made available on the Authority's public website.

**S2.1 Introduction**

Environmental Permit Number	
Reporting Year (Calendar Year: 1 January to 31 December)	
Name and locality of Site	
Brief description of activities at the site	

**S2.2 Waste Records****S2.2.1 Waste Records (waste removed from site)**

Waste Type		Amount (tonnes/number)		Location of Disposal	
Other (please specify)					
Hazardous waste	EWC code <sup>1</sup>	Consignment note number	Destination	Quantity (tonnes)	
Off-site transfers of hazardous waste (eg: Waste Oils)					

The Permit Holder or TCP is also obliged to send to the Authority on a report on the following information:

- a. Vehicles refused entry
- b. Registration plates and Company name of vehicles who brought in unacceptable waste loads

<sup>1</sup> <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:02000D0532-20150601&qid=1475495799963&from=EN>

### S2.3 Fuel Consumption Data

Equipment <sup>1</sup>	Fuel type	Fuel Consumption	Units
			tonnes
			tonnes

### S2.4 Incidents and Complaints

#### S2.4.1 Non-Compliance Incidents during Reporting Year

Date of incident	Brief description of Incident	Cause	Corrective action

Total number of non-compliance incidents for the previous reporting period: <sup>2</sup>	
Total number of non-compliance incidents for the current reporting period:	

#### S2.4.2 Complaints made by the public or through Authority

Date of complaint	Description of complaint	Actions taken

Total number of complaints for previous reporting year: <sup>2</sup>	
Total number of complaints for current reporting period:	

### S2.5 Submission of Certifications

Condition Number	Documentation
1.5.1	Submission of Improvement programme item
2.3.5	Certification of standby Generator every four (4) years <sup>3</sup>
2.4.10	Certification of cesspit every four (4) years <sup>3</sup>
3.2.1	Submission of waste records ever year

<sup>1</sup> E.g Boilers, generators, vehicles, etc

<sup>2</sup> "Previous year" data is not required in the first reporting year (2022)

<sup>3</sup> To be submitted by March 2026

**Applicant's declaration**

*I declare that, to the best of my knowledge, all the above information is correct and substantiated.*

.....  
**Name**  
*(in block letters)*

.....  
**ID Card Number**

.....  
**on behalf of / in my own name**  
*(in block letters)*

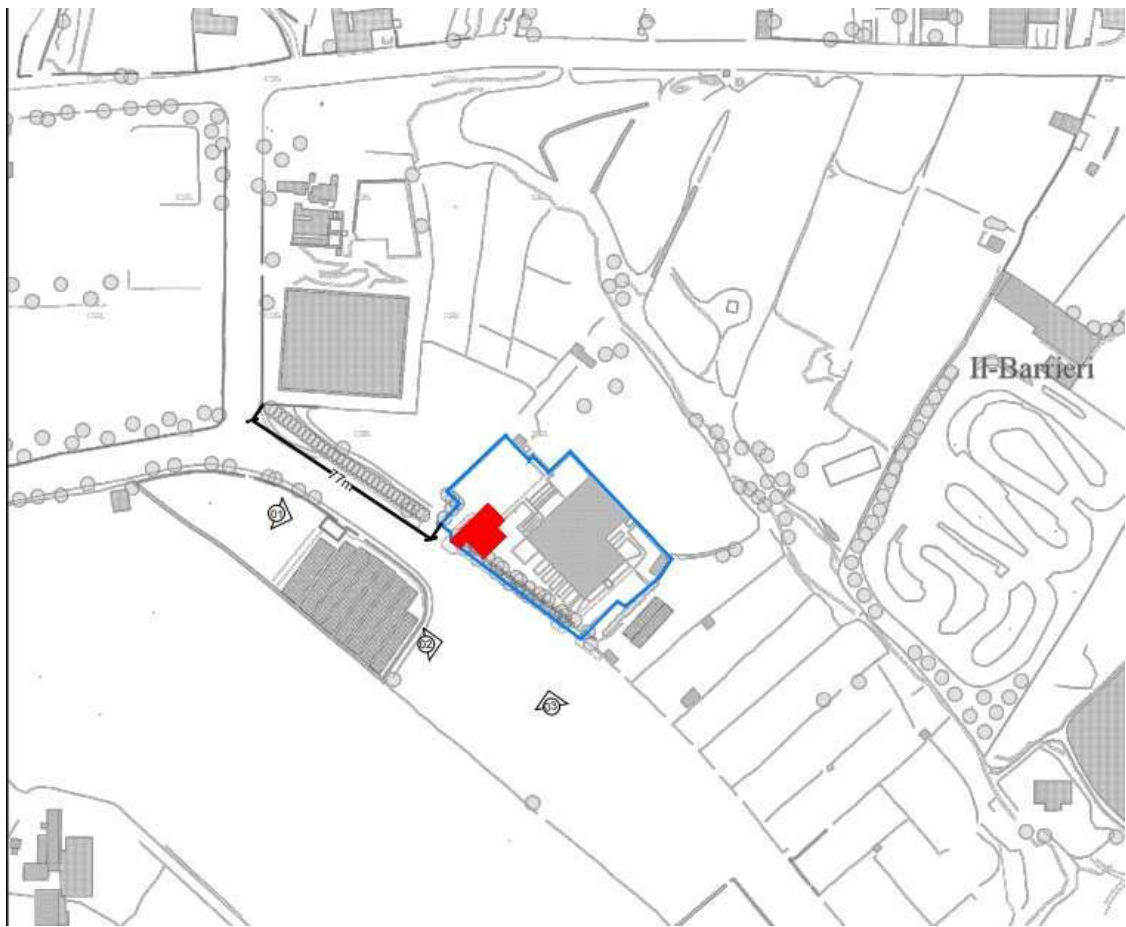
.....  
**Signature**

.....  
**Date**



Schedule 2A

Site Plan



Site of installation outlined in red, showing the extent of area authorised for activity for the carrying out of the activities specified in Condition 1.1.1. The extent of the site boundary is indicative and shall not be used for interpretation purposes.

**Schedule 2B  
Site Layout Plan**



The extent of the area is for the carrying out of activities listed in condition 1.1.1. The extent of the site boundary is indicative and shall not be used for interpretation purposes.

## Schedule 3

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### Minimum requirements for an Environment Management System (EMS)

An EMS may include, as a minimum, the following elements:

#### 1. **Management and Reporting Structure**

This should in particular include the name of the person who will be responsible for managing environmental aspects of the installation. Relevant qualifications and experience should be listed, together with contact details (including a mobile number for emergency purposes).

#### 2. **Environmental Objectives and Targets**

The section should include a review of all operations and processes, a commitment by the Permit Holder to continuous improvement, and identification of priority areas where improvement to the operations is necessary and practicable, such as:

- a. recycling of materials;
- b. minimisation of waste;
- c. efficient use of resources (especially water and energy);
- d. use of biodegradable chemicals;
- e. minimising use of solvents;
- f. procedures to minimise noise disturbance to neighbours.

Targets should be set for priority areas identified (e.g. minimising waste generation by \_\_\_% annually).

#### 3. **Environmental Management Programme (EMP)**

This should include a time schedule for achieving the Environmental Objectives and Targets prepared under point 2 above. The time schedule should cover a period of 5 years. The EMP should include:

- a. designation of responsibility for targets;
- b. the means by which they may be achieved;
- c. the time within which they may be achieved.

Targets and performance should be reviewed annually as part of the EMS.

#### 4. **Documentation**

A system of documentation should be established to ensure that records are kept of the priority areas chosen according to point 2. In addition, the Permit Holder should ensure that staff are suitably trained on the requirements of the permit, in particular on those permit conditions relevant to their duties.

#### 5. **Corrective Action**

The Permit Holder should establish procedures to ensure that corrective action is taken should the specified requirements of the environmental permit not be fulfilled. The responsibility and authority for initiating further investigation and corrective action in the event of a non-conformity with the environmental permit should be defined.

**6. Awareness and Training**

The Permit Holder should establish and maintain procedures for identifying training needs, and for providing appropriate training, for all personnel whose work can have an effect on the environment. Appropriate records of training should be maintained.

**7. Maintenance Programme**

The Permit Holder should establish and maintain a programme for maintenance of all plant and equipment based on the instructions issued by the manufacturer/supplier or installer of the equipment. Appropriate record keeping and diagnostic testing should support this maintenance programme. The licensee should clearly allocate responsibility for the planning, management and execution of all aspects of this programme to appropriate personnel.