

Assistant Officer (PR & Communications) – Entry Requirements

Job Entry Requirements

Qualifications

- A minimum Bachelors Degree [MQF Level 6] with a minimum total of 180 ECTS credits in Communication, Marketing or comparable qualification as recognised by NCFHE; or
- Alternatively in case of no First Degree, a Masters Degree [MQF Level 7] with a minimum total of 90 ECTS credits in Communications, Marketing or comparable qualification as recognised by NCFHE.
- This particular job specification requires the candidate to be able to communicate effectively both verbally and in writing in Maltese, therefore a minimum 'O' level in Maltese is required.

Experience

- Knowledge on web publishing tools, use of media monitoring tools, audio and video digital recording and conversation and other PR software will be considered as an asset.

Assets

Personal Skills

- Interpersonal Skills;
- Communication skills;
- Methodological skills.

Attributes

- Reliability & trustworthiness;
- Integrity;
- Collaborative attitude;
- Team player;

Organisational Skills

- Administration;
- Research and analysis;
- Coordination;
- Presentation skills;
- Time management;

Daniel Zilia
Director
Corporate Services