

## Section D

### Job Entry Requirements

#### Qualifications

- Bachelor's Degree [MQF Level 6] with a minimum total of 180 ECTS credits in Business Studies, General Management, Engineering or comparable qualification as recognized by NCFHE.
- Alternatively in case of no first degree, a Master's Degree [MQF Level 7] with a minimum total of 90ECTS credits in in Business Studies, General Management, Engineering or comparable qualification as recognized by NCFHE.
- This particular job specification requires the candidate to be able to communicate effectively both verbally and in writing in Maltese, therefore a minimum 'O' Level in Maltese is required.

#### Experience

- A minimum of 3 years post graduate experience in a similar role.

#### Assets

#### Personal Skills

- Interpersonal Skills;
- Leadership skills;
- Communication skills;
- Methodological skills.

#### Attributes

- Reliability & trustworthiness;
- Integrity;
- Collaborative attitude;
- Team player;

#### Organisational Skills

- Administration;
- Research and analysis;
- Coordination;

- Time management;
- Negotiation



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**Director**  
**Corporate Services**